

AGENDA
TAHLEQUAH CITY COUNCIL SPECIAL MEETING
MONDAY, July 24th 2017 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. Meeting called *to order*.
2. **Roll** call.
3. **PUBLIC COMMENTS:** Comments will be accepted from the general public concerning topics that are not included in the meeting’s agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah citizens. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.
4. Discussion and possible action regarding **access** to the commercial property located at and around **500 A North Muskogee Ave.** Tahlequah, Ok. Councilor Long.
5. Discussion and possible action to Reallocate General Funds in the amount of \$58,382.63 from the following:

City Attorney-Salaries	110-54-5100	\$46,424.50
City Attorney –FICA & Medicare	110-54-5340	\$3,482.82
City Attorney- Workers Comp	110-54-5350	\$305.40
City Attorney- Unemployment Ins.	110-54-5360	\$159.91
City Attorney- Emp Med Ins	110-54-5370	\$6,990.00
<u>City Attorney- Mmbrsh Trn Trvl</u>	<u>110-54-5400</u>	<u>\$1,020.00</u>
Total		\$58,382.63

Re-Allocated to Managerial-Professional Services 110-51-7200 \$58,382.63
 Mayor Nichols

6. Discussion and possible action to **accept** the following **Budget Amendments:**
 - A) Capital Improvement Fund Amendment #01 Fiscal year 2017-2018
 - B) Bond Improvement Fund II Amendment #01 Fiscal year 2017-2018
 - C) Bullet Proof Vest Grant #5194 Amendment #01 Fiscal year 2017-2018
 - D) CDBG 14 Grant Amendment #01 Fiscal year 2017-2018
 - E) TSET 2015 Amendment #01 Fiscal year 2017-2018
 - F) Safe Routes to School Amendment #01 Fiscal year 2017-2018

- G) FBI Eastern District of Oklahoma Violent Crime Task Force Amendment #01 Fiscal year 2017-2018
- H) Phase I PAPI-FAA Grant Amendment #01 Fiscal year 2017-2018
- I) CDBG 16 Amendment #01 Fiscal year 2017-2018
- J) Safe Oklahoma 2016 Grant Amendment #01 Fiscal year 2017-2018
- K) Tahlequah Impaired Driving Enforcement Grant 8 Amendment #01 Fiscal year 2017-2018
- L) Task Force Obligation Overtime Grant Amendment #01 Fiscal year 2017-2018

Mayor Nichols

7. Discussion and possible action to **approve the Revised Step and Grade Pay Matrix**, for regular, full-time employees, **grades T11 through T123**. Mayor Nichols
8. Discussion and possible action to move **employees in grades T117 through T123**, that are currently **under a step 4 in the Step and Grade Matrix, to a step 4**. Mayor Nichols
9. Discussion and possible action to approve the **lease transfer** agreement transferring from **Craig Luster to Tim Ledbetter** as approved by **Tahlequah Airport Board**. Greg Blish
10. **Presentation of Tahlequah Police Department** 2016-2017 review. Chief Nate King
11. Discussion and possible action to approve **Resolution No. 07-24-2017** supporting the **appointment of Jason Nichols to the District 2 Seat** on the **Board of Directors** of the **Oklahoma Municipal League**. Ed Carr
12. Discussion and update on **Kaufman Park**. Ed Carr
13. Discussion and possible action to approve a **Resolution changing the Planning and Zoning Commission meeting** time from 12:00 pm on the third Thursday of each month, to 4:30 pm on the third Thursday of each month. Clint Johnson
14. Discussion and possible action to **approve** the Plat submitted by **Bull Tuff Mud Company Ready Mix LLC**. Clint Johnson
15. Discussion and possible action to **allow City employees to participate** in the **City auction** as bidders. Wayne Ryals
16. To accept the resignation of the following employees:
 - Daniel Howell as a full-time dispatcher in the Police department – effective 06-26-2017
 - Rockie Neugin as a full-time Laborer in the Parks Department – effective 07-10-2017
 - Logan Hackworth as a Laborer/Operator in the Street Department – effective 07-21-2017
 - Brent Ballew as a full-time Computer Support Specialist in the Managerial department – effective 07-14-2017

Carol Eastham as a full-time Finance Support Officer in the Managerial Department. – effective 07-20-2017

17. Discussion and possible action to accept the **transfer** of the **administrative assistant** to the **finance support officer**, in the managerial department, with a one-step increase. Jessica Petty
18. Discussion and possible action to **promote Cory Keele** from a Sergeant in the Police Department to a Lieutenant in the **Police Department**. Jessica Petty
19. Discussion and possible action to **promote a patrolman** in the Police Department to a **Sergeant** in the **Police Department**. Jessica Petty
20. Discussion and possible action to approve the **promotion** of **Stephen Ellis**, from a part-time laborer in the **Parks Department**, to a full-time Operator in the **Street Department**, at a grade T112, step1. Jessica Petty
21. Discussion and action as needed on **executing the 2017-2018 contract** for services with the Tahlequah Main Street Association. Councilor Long
22. Discussion and possible action as needed on **approving** the sale and **consumption of wine, strong beer and alcohol in the small pavilion** at the intersection of Water St and Morgan, during the **Big Jim's Motorcycle Rally** on August 11th & 12th, 2017. Councilor Long
23. Discussion and possible action to **close a portion of Lewis Avenue to motor vehicles** and designating said portion **for non-vehicular** traffic. Mayor Nichols
24. Update, discussion and possible action to approve a Resolution related to **Upper Payment Limit Program**. Mayor Nichols
25. **Public Hearing: to close-out Contract 15701 CDBG 13** for the Pavilion at the City Park. Clint Johnson
26. Discussion and possible action to acknowledge all **funding** both grant and leverage has been **expended**. Clint Johnson
27. Discussion and possible action on **Accepting the Pavilion** at the City Park Project **funded** by Contract 15701 CDBG 13 as complete. Clint Johnson
28. **Public Hearing: to close-out Contract 16140 CDBG 14 for the Pavilion** at the City Park. Clint Johnson
29. Discussion and possible action to acknowledge all **funding** both grant and leverage has been **expended**. Clint Johnson

30. Discussion and possible action on **accepting** the **Pavilion** at the City Park Project **funded** by Contract 16140 CDBG 14 as complete. Clint Johnson
31. **Public Hearing:** To consider **application** for the 2017 CDBG **small Cities grant** through the Oklahoma Department of Commerce. Clint Johnson
32. Discussion and possible action on passing a **resolution** to make application for the 2017 **Small Cities** grant through the **Oklahoma Department** of Commerce. Clint Johnson
33. Discussion and possible action on passing **Citizens Participation** Plan for the **2017 small Cities** grant through the Oklahoma Department of Commerce. Clint Johnson
34. Discussion and possible action on **authorizing** the **Mayor** to **sign** all grant related documents. Clint Johnson
35. Discussion and possible action on **entering** into a **contract with Eastern Oklahoma Development District** to administer the CDBG Small Cities gran, should it be awarded. Clint Johnson
36. **PROPOSED EXECUTIVE SESSION** - Motion to exit regular session and enter into executive session.
 - ❖ Discussion on the **2017-2018 Contract** with the **FOP Lodge 201**, as provided in O.S. Title 25, Section 307 (B)(2)
 - ❖ Discussion on the **2017-2018 Contract** with **IAFF Local 4099**, as provided in O.S. Title 25, Section 307 (B)(2) .
 - ❖ Discussion and possible action to **hire a Finance Director** in the Managerial department, as provided in O.S. Title 25, Section 307 (B)(1).
 - ❖ Discussion regarding confidential communications related to *Robert Park Medearis, Jr. v. City of Tahlequah and Mayor Jason Nichols, in his official capacity* Eastern District of Oklahoma Case No. CIV-17-0005-JH, as provided in O.S. Title 25, Section 307 (B)(4).
 - ❖ Discussion regarding the City's future employment contract with the City Administrator Ed Carr, as provided in O.S. Title 25, Section 307 (B)(1).

37. **Reconvene** Regular Meeting

38. Discussion and possible action to approve the 2017-2018 **Contract** with the **FOP Lodge 201**.

39. Discussion and possible action to approve the 2017-2018 **Contact** with the **IAFF Local 4099**.

40. Discussion and possible action related to Robert Park Medearis, JR v City of Tahlequah and Mayor Jason Nichols, in his official capacity Eastern District of Oklahoma Case No. CIV-17-0005-JH.

41. Discussion and possible action regarding the City's future employment contract with the City Administrator Ed Carr.

42. **Adjourn**