

**AGENDA**  
**TAHLEQUAH CITY COUNCIL - REGULAR MEETING**  
**MONDAY, DECEMBER 4<sup>TH</sup> 2017 - 7:00 PM**  
**CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.**

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**1. MEETING CONVENED**

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Meeting called to order.

Roll call.

Invocation – Minister, Chris Stinnett with South College Church of Christ

Flag salute.

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**2. PUBLIC COMMENTS**

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Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah citizens. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

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**3. CONSENT AGENDA**

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These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

Approve the **minutes** of the November 6<sup>th</sup>, 2017 City Council Meetings

Acknowledge receipt of the **Financial** Reports from June, July, & August 2017

Approve the 2018 Calendar of meetings for The Tahlequah Hospital Authority Board.

Accept the Resignation of Emily Van Dyke as Encumbering Clerk, in the Managerial Department, effective November 8, 2017.

Accept the Resignation of Tyler Eisensmith as an Operator, in the Street Department, effective November 17, 2017.

To hire Jess Robbins, as a part-time, 999 laborer, in the Parks Department.

To hire Kelby Huffacker, as a part-time, 999 laborer, in the Parks Department.

To hire Kolby Allphin, as a part-time, 999 laborer, in the Parks Department.

To accept the changes in the job descriptions for the Animal Control Officer, Code Compliance Officer, and Building Inspector.

To approve payments related to Interlocal Agreement between the City of Tahlequah and Tahlequah Industrial Authority dated October 18, 2017, to City Administrator in a monthly amount of \$400 and to City Finance Director in a monthly amount of \$300, both

retroactive to the date said Interlocal Agreement was entered and so long as said Interlocal Agreement is in effect; payments are not subject to retirement contributions  
Approve the following Public Utility Easements: The Resource Group L.L.C. to City of Tahlequah and Fair House Family Farm, L.L.C. to City of Tahlequah.

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#### 4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

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Recognition of Years of Service for December Employees:

**Rick Dye -15 years- Solid Waste**

Report from Library – written

Report from Tahlequah Convention and Visitors Bureau

Report from Chamber of Commerce

Report from the Tahlequah Main Street Association

Reports from City Departments: Street Department – written, Solid Waste – written

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#### REGULAR SESSION

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5. Discussion and possible action on items removed from the **consent** agenda.
6. **Public Hearing:** regarding the **annexation** of the property located on the East side of **Cherokee Springs Road** in the Cherokee Springs Plaza Addition, more particularly described as follows; a tract of land situated in the SE4 and in the SE4, SW4, NE4 of Section 9, Township 16 North, Range 22 East, Cherokee County, Oklahoma. Planning and Development Director Clinton Johnson
7. Discussion and possible action to **adopt Ordinance No. 1250-2017**, annexing the property located on the **East side of Cherokee Springs Road** in Cherokee Springs Plaza. Planning and Development Director Clinton Johnson
8. Discussion and possible action to approve **Resolution 12-04-2017** regarding the Oklahoma Department of Transportation to select proposed S.H.82 [PJ27101(04)] Alternate 9-5. Planning and Development Director Clinton Johnson
9. Discussion and possible action to **adopt Ordinance No. 1249-2017**, rezoning the property located at the northwest corner of the intersection of **College Avenue and Morgan Street**, from Two-Family Dwelling District (R-2) to Neighborhood Commercial District (C-1). Planning and Development Director Clinton Johnson

10. Discussion and possible action to direct that notice be provided in order to adopt **Ordinance No. 1251-2017, annexing the property located on the East side of the Highway 82 Bypass, North of Downing Street, West of Legion Road, and South of Crafton Street**, more particularly described as follows; multiple tracts of land lying all in Section 27, Township 17 North, Range 22 East, Cherokee County, Oklahoma, total land to be annexed, 78 acres, more or less. Planning and Development Director Clinton Johnson
11. Discussion and possible action as needed on the **Special Needs Park**. Councilor Long
12. Discussion and possible action to approve **Resolution 12-04-2017-\_\_** concerning selection of a **Bridge Inspection Contractor** for the period of April 1, 2018 to March 31, 2020 in order to comply with National Bridge Inspection Standards. Commissioner Ryals
13. Discussion and possible action to enter into an **Agreement** with a bank **to lease purchase CASE 721G Waste Handler Wheel Loader. Solid Waste Director Les Ford**
14. Discussion and possible action to approve a **rental agreement with CASA** for **office space** at the Armory Municipal Center. Mayor Nichols.
15. Discussion and possible action to **sell surplus phone inventory to city employees** at a discounted price. City Administrator Edward Carr
16. Discussion and possible action to **amend Section 405-Illness and Injury**, of the Employee Handbook of Personnel Policies. Human Resource Director Jessica Petty
17. Discussion and possible action to **amend Section 403-Annual Leave**, of the Employee Handbook of Personnel Policies. Human Resource Director Jessica Petty
18. Discussion and possible action to **pay or not pay employees who have accrued over 1040 hours of sick leave**. Human Resource Director Jessica Petty
19. Discussion and possible action to **hire an Encumbering Clerk** in the Managerial Department. Human Resource Director Jessica Petty
20. **PROPOSED EXECUTIVE SESSION** – Motion to exit regular session and enter into executive session

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Discussion on the purchase of **real properties**, as provided in O. S. Title 25, Section 307 (B) (3).

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21. **Reconvene** regular meeting

22. Discussion and possible action on the **purchase** of real properties located on Basin St.
23. Discussion on the **mid-month** special **meeting**.
24. **Adjourn.**