

AGENDA
TAHLEQUAH CITY COUNCIL - REGULAR MEETING
MONDAY, MARCH 6, 2017 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. **MEETING CONVENED**

Meeting called to order.

Roll call.

Invocation – Executive Pastor Todd Drake from 29Eleven Church.

Flag salute.

2. **PUBLIC COMMENTS**

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah citizens. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

3. **CONSENT AGENDA**

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

Approve the **minutes** of the February 6, 2017 City Council Meeting

Acknowledge receipt of the **Financial** Reports from January 2017

Approve the **appointment** of Nick Crittenden, Dylan Hammons and Kyle Willige as **volunteer firefighters**

Approve the **appointment** of Melissa Harris as the Ward I representative to the **Abatement Board**

Approve General Fund Budget **Reallocation** in the amount of \$1,925.46 for the February 2017 step raises

Accept the **resignation** of Johnny Noresworthy as a part-time, 999-hour laborer in the **Street Department**

Accept the **self-demotion** of Johnny Dyson from a part-time 999-hour laborer making \$10.95 an hour to a part-time 999-hour laborer making \$8.95 an hour in the **Rec Department**

Accept the **self-termination** of Joseph Bottoms as a full-time dispatcher in the **Police Dept.**

Transfer the part-time 999-hour **intern** from Dispatch in the Police Department to the Managerial Department for IT

Declare the following items from Solid Waste Services as **surplus**: 1996 Bobcat Skid Steer, 2006 Bobcat Skid Steer, 2008 Steco Trailer, 1997 Ford F-150 Pick-up, 1999 GMC 1500 Pick-up, 1995 Chevy

Z-71 Pick-up, 2000 International 4700 Packer, 2003 Sterling Acterra Packer, 1999 Freightliner Semi Tractor

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for March Employees: Terry Howe from Solid Waste Services – 25 years

Report from Library

Report from Tahlequah Convention and Visitors Bureau

Report from Chamber of Commerce

Report from the Tahlequah Main Street Association

Reports from City Departments: Street Department, Solid Waste Services

REGULAR SESSION

5. Discussion and possible action on items removed from the **consent** agenda.
6. Discussion and possible action to go back out to **bid** on the equipment and improvements to **Kaufman Park**. Ed Carr.
7. Discussion and possible action to solicit **bids** for construction of a new **Skate Park**. Mayor Nichols.
8. Discussion on the proposed **budget** for the State of **Oklahoma** and its potential **effects** on the municipalities. Mayor/Councilor Long.
9. Discussion and possible action to **terminate** the **agreement** between the City of Tahlequah and NEO Accounting for the 2016 financial compilation for the audit. Councilor Bliss.
10. Discussion and possible action to consider a different entity for the 2016 **financial compilation** for audit. Lanny Williams.
11. Discussion and possible action to **award** the **bid** for concrete on the Vinita Street Project located south of Allen Road. Commissioner Ryals.
12. Discussion and possible action to accept a **cost** estimate to tear out and resurface the **library parking** lot located in front of the City Library. Commissioner Ryals.
13. Discussion and possible action to restrict traffic flow to **right turn only** between the hours of 7 am and 7 pm on both sides of the **intersection** of Mimosa Lane and the by-pass. Councilor Bliss.
14. Discussion and possible action to restrict traffic flow to **right turn only** between the hours of 7 am and 7 pm on both sides of the **intersection** of Boone Street and the by-pass. Councilor Bliss.

15. Discussion and possible action to restrict traffic flow to **right turn only** between the hours of 7 am and 7 pm on both sides of the **intersection** of North Cedar and the by-pass. Councilor Bliss.
16. **Update** from City Administrator Ed Carr on existing **status**, plan to complete **sports complex**. Ed Carr.
17. Discussion and possible action to **add** 10 part-time 999-hour **laborers** in the **Park** Department. Jessica Petty.
18. Discussion and possible action to **appoint** the Management **Negotiating Members** and Chief Negotiator for the 2017-2018 Agreement with **IAFF** Local 4099. Jessica Petty.
19. Discussion and possible action to **appoint** the Management **Negotiating Members** and Chief Negotiator for the 2017-2018 Agreement with **FOP** Lodge 201. Jessica Petty.
20. Discussion and possible action to approve providing a **smoking cessation class** for employees during working hours. Jessica Petty.
21. Discussion and possible action to **amend** Section 700 of the **Employee Handbook** of Personnel Policies to add 705 – Cell Phone Policy. Jessica Petty.
22. Discussion and possible action to **approve** the **plat** for the R & M Addition located on the southwest corner of the intersection of Basin Avenue and East Fifth Street with the City of Tahlequah. Clinton Johnson.
23. Discussion and possible action to **amend** **APPENDIX E**: Notice of Counseling/Reprimand/Discipline, in the **Employee Handbook** of Personnel Policies, to revise the form. Jessica Petty.
24. Discussion and possible action to approve the new **Performance Evaluation forms** for Quarterly and Annual Reviews. Jessica Petty.
25. Discussion and possible action to approve the **expenditure** of funds for the purpose of **classes** for **incoming** City **Clerk** DeAnna Hammons. City Attorney Angela Jones.
26. Discussion and possible action to **grant** a Special **Exception** to Shaun Shepherd for the front building line **setback** requirement for the property located at 3286 Cypress Lane. Mark Secratt.
27. Discussion and possible action to grant a Special Exception to Richard Corn for the front building line setback requirement (12-233: R-1 AREA REGULATIONS A.1) for the property located at 550 Dale Avenue. Mark Secratt.
28. Discussion and possible action to **grant** a Special **Exception** to Richard Corn for the side yard **setback** requirement (12-223: R-1 AREA REGULATIONS B.1) for the property located at 550 Dale Avenue. Mark Secratt.

29. Discussion and possible action to **grant** a Special **Exception** to Richard Corn of 18-202: AQUATIC PROTECTION **BUFFER ZONE** for the property located at 550 Dale Avenue. Clinton Johnson.
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30. **PROPOSED EXECUTIVE SESSION** - Motion to exit regular session and enter into executive session.
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- ❖ Discussion to **hire** a Storm Water Manager in the **Managerial** Department, as provided in O. S. Title 25, Section 307 (B) (1).
 - ❖ Discussion to **hire** a Public Relations Specialist in the **Managerial** Department, as provided in O. S. Title 25, Section 307 (B) (1).
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31. **Reconvene** Regular Meeting.

32. Discussion and possible action to **hire** a Storm Water Manager in the **Managerial** Department.

33. Discussion and possible action to **hire** a Public Relations Specialist in the **Managerial** Department.

34. Discussion on the **mid-month** special **meeting**.

35. **Adjourn**.