

MINUTES
TAHLEQUAH CITY COUNCIL SPECIAL MEETING
MONDAY, NOVEMBER 28, 2016 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. Mayor Nichols called the meeting of the City Council **to order** at 7:00 pm in the City Council Chambers at 111 S. Cherokee Avenue.
2. City Clerk Deb Corn called the **roll** as follows:
Present:

Councilor Ward I	Bree Long
Councilor Ward II	Dr. Charles Carroll
Councilor Ward III	Stephen Highers
Councilor Ward IV	Joshua Bliss

Others present: City Attorney Angela Jones, Police Chief Nate King, Street Commissioner Wayne Ryals, Solid Waste Superintendant Les Ford, Human Resource Director Jessica Petty, IT Director Randy Powell, Stormwater Manager Clinton Johnson, Finance Director Marcie Gilliam, Emergency Management Director Mike Underwood, Rec Director Cathy Cooper, News Media Josh Newton.
3. **PUBLIC COMMENTS:**
There were no comments from the public.
4. Presentation by **Police** Chief Nate King of the following **commendations:**
Thomas Donnell, Brian Jordan and Todd Carnes – Life Saving
Pam Bell – Meritorious Service
5. Mayor Nichols said that they handled a request from Heather Wallace for **reduced prices** at **Snowflake** and/or discount coupons for food donations administratively so there was no need for action.
No action taken.
6. Councilor Long made the motion and Councilor Highers seconded to **accept** the **donation** of \$60,855.00 from Leadership Tahlequah Class 19 for the construction of the inclusive playground in **Kaufman Park**.
Vote: Ayes: Highers, Bliss, Long, Carroll Nays: none Motion carried.
7. Councilor Long made the motion and Councilor Highers seconded to proceed with **bids** for the **construction** of the inclusive playground in Kaufman **Park**.
Vote: Ayes: Bliss, Long, Highers Nays: Carroll (abstain) Motion carried.
8. Councilor Bliss made the motion and Councilor Long seconded to approve **revisions** to the Policy and Procedure for Placing **Items** on the **Agenda**.
Vote: Ayes: Long, Carroll, Highers, Bliss Nays: none Motion carried.
9. Councilor Long made the motion and Councilor Carroll seconded to adopt **Ordinance** No. 1238-2016, revising **court fines**.

- Vote: Ayes: Carroll, Highers, Bliss, Long Nays: none Motion carried.
10. Councilor Bliss made the motion to adopt **Ordinance** No. 1239-2016, setting 5% yearly compensation for **elected officials**. It died for the lack of a second. Councilor Highers made the motion and Councilor Long seconded to adopt the ordinance setting the salaries at 6% per year.
- Vote: Ayes: Highers, Long Nays: Bliss, Carroll, Nichols Motion denied.
Councilor Long made the motion to table but it died for lack of a second.
Councilor Carroll made the motion Councilor Bliss seconded to adopt the ordinance setting the salaries at 3% per year.
- Vote: Ayes: Bliss, Carroll Nays: Highers, Long, Nichols Motion denied.
Councilor Bliss again made the motion to set the salaries at 5% per year but it died for lack of a second. No action was taken.
- No action taken.
11. Clinton Johnson introduced **Ordinance** No. 1240-2016, **rezoning** the property located at the Northeast corner of Downing Street and Highway 82, from Single Family Dwelling District (R-1) to Open Display Commercial District (C-3). It will appear on the next agenda for action.
- No action taken.
12. Councilor Highers made the motion and Councilor Long seconded to **lift** the off premise sign **moratorium**.
- Vote: Ayes: Bliss, Long, Carroll, Highers Nays: none Motion carried.
13. Councilor Bliss made the motion to engage in contract **negotiations** with Urban Collaborative, to create a new **Comprehensive Plan**. The motion died for lack of a second.
Councilor Highers made the motion and Councilor Long seconded to engage in contract negotiations with Crafton Tull to create a new Comprehensive Plan.
- Vote: Ayes: Long, Carroll, Highers, Bliss Nays: none Motion carried.
14. Councilor Long made the motion and Councilor Highers seconded to **add** a Public Relations Specialist **position** in the Managerial Department.
- Vote: Ayes: Carroll, Highers, Long Nays: Bliss (abstain) Motion carried.
15. Councilor Long made the motion and Councilor Highers seconded to approve a **contract** with Dusty Fore (Tahlequah Skate House) for the **2016-2017 Snowflake** season with the correction of “5 days notice” to end contract.
- Vote: Ayes: Highers, Bliss, Long, Carroll Nays: none Motion carried.
16. Councilor Long made the motion and Councilor Bliss seconded to approve General Fund **Budget Amendment** #01 in the amount of \$76,328.00, to budget the excess tax revenue from TPWA over the amount budgeted.
- Vote: Ayes: Bliss, Long, Carroll, Highers Nays: none Motion carried.
17. Councilor Long made the motion and Councilor Bliss seconded to approve Solid Waste Services **Budget Amendment** #01 in the amount of \$48,937.50, to budget the revenue received from insurance to cover the cost of the truck that was damaged in an accident.
- Vote: Ayes: Long, Carroll, Highers, Bliss Nays: none Motion carried.

18. Councilor Highers made the motion and Councilor Carroll seconded to approve the purchase of a 2018 Western Star 4900A Semi-Tractor from Premier Truck Group for \$121,701.00 and to approve the lease-**purchase** for Solid Waste Services.

Vote: Ayes: Carroll, Highers, Bliss, Long Nays: none Motion carried.

19. Councilor Bliss made the motion and Councilor Long seconded to **establish** “SAFE OKLAHOMA” **Grant** Fund, accept the Office of Attorney General Grant Award of \$20,000.00 and approve the grant budget of \$20,000.00.

Vote: Ayes: Highers, Bliss, Long, Carroll Nays: none Motion carried.

20. Councilor Highers made the motion and Councilor Long seconded to approve a General Fund **Reallocation** in the amount of \$15,000.00 to cover the cost of ice rink chiller.

Vote: Ayes: Bliss, Long, Carroll, Highers Nays: none Motion carried.

21. Councilor Long made the motion and Councilor Highers seconded to approve the **appointment** of Susan Ryals, Chairperson of Planning and Zoning Commission, to the **Board of Adjustment**.

Vote: Ayes: Long, Carroll, Highers, Bliss Nays: none Motion carried.

22. **PROPOSED EXECUTIVE SESSION** – Councilor Highers made the motion and Councilor Long seconded to exit regular session and enter into executive session at 8:39 pm.

Vote: Ayes: Carroll, Highers, Bliss, Long Nays: none Motion carried.

❖ Discussion to **hire** a Director of Planning and Development, as provided in O. S. Title 25, Section 307 (B) (1).

23. Mayor Nichols **Reconvened** Regular Meeting at 9:02 pm.
No action taken.

24. Councilor Highers made the motion and Councilor Long seconded to **promote** Clinton Johnson as Director of Planning and Development at Grade 10, Step 2.

Vote: Ayes: Highers, Bliss, Long, Carroll Nays: none Motion carried.

25. Councilor Highers made the motion and Councilor Long seconded to **adjourn** at 9:04 pm.

Vote: Ayes: Bliss, Long, Carroll, Highers Nays: none Motion carried.