

**MINUTES**  
**TAHLEQUAH CITY COUNCIL - REGULAR MEETING**  
**MONDAY, DECEMBER 5, 2016 - 7:00 PM**  
**CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.**

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1. **MEETING CONVENED**

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Meeting **called to order** by Mayor Nichols at 7:06 pm.  
The City Clerk Deb Corn called **the roll** as follows:

<b>Present:</b>	Councilor Ward I	Bree Long
	Councilor Ward II	Dr. Charles Carroll
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Joshua Bliss

**Others present:** City Administrator Ed Carr, City Attorney Angela Jones, Street Commissioner Wayne Ryals, Police Chief Nate King, Personnel Director Jessica Petty, Finance Director Marcie Gilliam, Planning and Development Director Clinton Johnson, News Media Josh Newton.

**Invocation** – Chief of Police Nate King.  
**Flag salute.**

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2. **PUBLIC COMMENTS**

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Robert Land would like for some of the Council members to come by his house on Goingsnake to see that the easement, that he has maintained, was damaged by the City and not repaired properly.

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3. **CONSENT AGENDA**

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Councilor Bliss made the motion and Councilor Long seconded to approve the consent agenda as follows:

Approve the **minutes** of the November 7 and 28, 2016 City Council Meetings

Acknowledge receipt of the **Financial** Reports from October 2016

Approve General Fund Budget **Reallocation** in the amount of \$3,296.95, for the November 2016 step raises

Acknowledge the **resignation** of Mathew Spears as driver in Solid Waste Services

Vote:      Ayes: Carroll, Highers, Bliss, Long                      Nays: none                      Motion carried.

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4. **ANNOUNCEMENTS, PRESENTATIONS AND REPORTS**

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Presentation of Police Medal of Honor Commendations from Police Chief Nate King to Lt. Brandon Vick, Patrolman Josh Girdner and Patrolman Chase Reed

Recognition of Years of Service for September Employees: Steve Arnall - 20 years with the Police Department  
Report from Library - none  
Report from Tahlequah Convention and Visitors Bureau – Melissa Harris  
Report from Chamber of Commerce – Laura Doss  
Report from the Tahlequah Main Street Association - none  
Reports from City Departments: Street Department (written), Police Department (written), Planning and Development

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## REGULAR SESSION

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5. There were no items removed from the **consent** agenda.  
No action taken.
6. Councilor Long made the motion and Councilor Highers seconded to adopt **Ordinance** No. 1239-2016, setting compensation for **elected officials** which will give the Chief of Police a 6% annual raise, the Street Commissioner a 4% annual raise and the City Clerk a 3% annual raise over the next 4 years, beginning at the start of the next term (May 2017).  
Vote: Ayes: Highers, Bliss, Long, Carroll Nays: none Motion carried.
7. Councilor Carroll made the motion and Councilor Bliss seconded to adopt **Ordinance** No. 1240-2016, **rezoning** the property located at the Northeast corner of Downing Street and Highway 82, from Single Family Dwelling District (R-1) to Open Display Commercial District (C-3).  
Vote: Ayes: Bliss, Long, Carroll, Highers Nays: none Motion carried.
8. Councilor Long made the motion and Councilor Carroll seconded to **block parking** on the east side of Muskogee Avenue from the north end of Norris Park to the intersection of Choctaw Street, for the annual Christmas **Parade**.  
Vote: Ayes: Long, Carroll, Highers, Bliss Nays: none Motion carried.
9. No action was taken to extend the current temporary **agreement** with Tom **Barnard** for the **filming** of the Council Meetings.  
No action taken by Council.
10. Councilor Bliss made the motion and Councilor Long seconded to **establish** “Tahlequah Impaired Driving Enforcement VIII” **Grant** Fund, approve cash loan of \$12,000.00 from General Fund and approve the Grant Budget of \$12,000.00.  
Vote: Ayes: Highers, Bliss, Long, Carroll Nays: none Motion carried.
11. Councilor Bliss made the motion and Councilor Long seconded to **accept** the **quote** from T&K Construction to complete concrete work on the east end extension of Kim Street for \$21,150.00.  
Vote: Ayes: Bliss, Long, Carroll, Highers Nays: none Motion carried.

12. Councilor Long made the motion and Councilor Highers seconded to add a 999-hour **intern** in the **Managerial** Department with a salary of \$8.25 an hour coming from Operating Reserve.

Vote: Ayes: Long, Carroll, Highers, Bliss Nays: none Motion carried.

13. Councilor Highers made the motion and Councilor Bliss seconded to **hire** the Johanson **Group** to do a market **salary analysis** and compensation plan for the amount of \$20,700.00 to come from Professional Services.

Vote: Ayes: Carroll, Highers, Bliss, Long Nays: none Motion carried.

14. The **mid-month** special **meeting** will be on December 19, 2016 at 7:00 pm.

No action needed.

15. Councilor Highers made the motion and Councilor Long seconded to **adjourn** at 8:25 pm.

Vote: Ayes: Highers, Bliss, Long, Carroll Nays: none Motion carried.