

**AGENDA**  
**TAHLEQUAH CITY COUNCIL - REGULAR MEETING**

Date/Time of City Council Meeting: Monday, January 4, 2021, at 5:30 p.m.  
Place of Meeting: 111 Cherokee Ave. Tahlequah, OK 74464

The Public may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the Public are provided below.

**Join “Zoom” Meeting**  
**Meeting ID: 895 3022 5430**  
**Passcode: 299292**

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**1. MEETING CONVENED**

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Meeting called to order.

Roll call.

Invocation – Darrell Christopher – First Christian Church of Tahlequah

Flag salute.

**Public Notice:** A Public Notice of meeting was provided December 8, 2020 at 3:32 p.m. to The Secretary of State of Oklahoma and additional notice was provided 10:33 a.m. on December 17, 2020.

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**2. PUBLIC INSTRUCTIONS**

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**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the Public and City Staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 895 3022 5430 Password 299292**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting may include communication by members of the Public and/or City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties

during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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### 3. PUBLIC COMMENTS

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Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

**If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.**

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### 4. CONSENT AGENDA

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These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the December 7, 2020, City Council meeting.
- b) To acknowledge receipt of the monthly check register for December 2020.
- c) To acknowledge receipt of the November 2020 financial statements.
- d) To accept the resignation of Mark Secratt, Building Inspector, in Planning and Development Department, effective December 31, 2020.

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### 5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

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Recognition of Years of Service for **December** Employees:

- **Randolph (Randy) Powell – IT Managerial – 5 years**
- **Cody E. Warren – Police Department – 10 years**

Report from Library

Report from Chamber of Commerce

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce

Report from the Tahlequah Main Street Association

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### REGULAR SESSION

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6. Discussion and possible action on items removed from the **consent** agenda.
7. Discussion and recognition of the City of Tahlequah's **Employee of the Month**, January 2021. Director of Human Resources M'Lynn Pape
8. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
9. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff

10. Discussion and possible action related to **Covid-19 Pandemic and/or determination and separate vote on question of emergency as may be necessary pursuant to Tahlequah City Charter Section 48 and 11 O.S. §14-103.** Mayor Sue Catron
11. Discussion and possible action related to potential **funding for a Strategic Ecosystem Building** plan performed by Startup Junkie and facilitated by the Tahlequah Regional Development Authority. Mayor Sue Catron
12. **Public Hearing:** for CDBG-CV-2021 grant application, authorizing application as directed by the Mayor and Council for **COVID-19 Relief Funds.** Mayor Sue Catron / Grant Writer Shelldon Miggetto
13. Discussion and possible action to approve **Resolution No. 01-04-2021** authorizing the **application for funds from the Oklahoma Department of Commerce** for CDBG-CV-2021 COVID-19 relief funds. Mayor Sue Catron / Grant Writer Shelldon Miggetto
14. Discussion and possible action to approve **citizen participation plan for CDBG-CV-2021** application. Mayor Sue Catron / Grant Writer Shelldon Miggetto
15. **Public Hearing:** for **closeout of CDBG-2017-Small Cities grant** for the **construction and lighting of the Tahlequah History Trail.** Mayor Sue Catron / Grant Writer Shelldon Miggetto
16. Discussion and possible action to approve the **2020 Justice Assistance Grant (JAG 2020 Grant)** in the amount of \$4,976.00. Police Chief Nate King
17. Discussion and possible action to approve the **Bullet Proof Vest 2020 Grant (BPV 2020 Grant)** in the amount of \$5,699.90. Police Chief Nate King
18. Discussion and possible action to approve **Resolution No. 01-04-2021-A**, a resolution adopting My Tahlequah 2040 Comprehensive Plan. Taylor Tannehill Planning and Development Director
19. Discussion and possible action to **adopt Ordinance No. 1312-2020**, an ordinance **rezoning** a property generally located between **S. College Ave. and S. State Ave. fronting W. 4<sup>th</sup> Street** from two-family dwelling district (R-2) to General Commercial District (C-2). More particularly described as follows: Lot 1, Block 1, Summerfield Heights Subdivision, City of Tahlequah, Cherokee County, State of Oklahoma. Taylor Tannehill Planning and Development Director
20. Discussion and possible action to **award contract** to the lowest responsible bidder for project No. 5007: **W. Choctaw Sidewalks.** Taylor Tannehill Planning and Development Director
21. Discussion and possible action to **appoint City Administrator Alan Chapman as the Chief Negotiator** for the 2021-2022 Agreement with **IAFF Local 4099** and give him authority to appoint the Management Negotiating Team. Director of Human Resources M'Lynn Pape
22. Discussion and possible action to **appoint City Administrator Alan Chapman as the Chief Negotiator** for the 2021-2022 Agreement with **FOP Lodge 201** and give him authority to appoint the Management Negotiating Team. Director of Human Resources M'Lynn Pape

23. Discussion of mid-month special meeting.

24. Adjourn.

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 1:45 am/pm  
on December 31, 2020 by DeAnna Summers