

**AGENDA**  
**TAHLEQUAH CITY COUNCIL - REGULAR MEETING**  
**MONDAY, JANUARY 6, 2020 - 7:00 PM**  
**CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.**

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**1. MEETING CONVENED**

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Meeting called to order.

Roll call.

Invocation – Mitch Parnell – Grace Baptist Church

Flag salute.

Public Notice of meeting provided – December 17, 2019 at 2:28 p.m.

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**2. PUBLIC COMMENTS**

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Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

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**3. CONSENT AGENDA**

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These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the December 2, 2019 and December 16, 2019 City Council meetings.
  - b) To approve monthly check register for December 2019.
  - c) To accept the resignation (retirement 24 years of service) from Kenneth Dallis, Plant Operator, in the Solid Waste Department, effective February 1, 2020.
  - d) To approve extra duty service agreement for services related to Finance Director duties done by Michele Collins, effective September 1, 2019 – June 30, 2020 at \$500 per month.
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**4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS**

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Recognition of Years of Service for **January** Employees:

- **Bryan Swim – 15 years – Police Department**

Report from Library  
Report from Chamber of Commerce  
Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce  
Report from the Tahlequah Main Street Association  
Reports from City Departments:  
Street Department - **Written**

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## REGULAR SESSION

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5. Discussion and possible action on items removed from the **consent** agenda.
6. Presentation from Tahlequah Area Chamber of Commerce of it's June 30, 2019 Annual Audit.
7. Discussion and possible action to establish "**Safe Oklahoma 2020**" **Grant Award of \$15,000** and approve the **Grant Budget of \$15,000**. Police Chief Nate King
8. Discussion and possible action to lift moratorium to allow **advertising and/or recruiting for a Patrolman in the Police Department**. Director of Human Resources M'Lynn Pape
9. Discussion and possible action to **rescind the Step and Grade Pay Matrix**, for regular, Full-time employees, grades T111 through T123. Director of Human Resources M'Lynn Pape
10. Discussion and possible action related to trash service rate study and **Ordinance No. 1301-2020 Amending Chapter 5 of Sanitation Department and Garbage Disposal**. Solid Waste Superintendent Chris Armstrong
11. **Public Hearing:** for comments regarding the **2020 application for funding** from the **Recreational Trails Program** administered by the Oklahoma Tourism & Recreation Department for the Tahlequah Mission Park Project Construction-Phase I. Mayor Sue Catron
12. Discussion and possible action to **authorize** contract grant writer **Shelldon Miggetto** to **apply for funding for the Recreational Trails Program** administered by the Oklahoma Tourism & Recreation Department up to \$240,000 for the Tahlequah Mission Park Project - Construction Phase I. Mayor Sue Catron
13. Discussion and possible action to **commit matching funds**, in-kind labor & equipment, donated cash, donated labor & equipment of up to **\$60,000 for the Tahlequah Mission Park Project** - Construction Phase I. Mayor Sue Catron
14. Discussion and possible action to **authorize the Mayor and Interim City Administrator** to **execute necessary documents** and provide any documentation **for matching funds** or in-kind labor & equipment for the **Tahlequah Mission Park Project** - Construction Phase I grant application. Mayor Sue Catron

15. Discussion and possible action to **appoint Bree Long and/or Dower Combs as authorized representatives** for the City to attend, **open and read aloud the competitive bids for the trail lighting along Water Street** funded in part by 17037 CDBG 17. Bid opening scheduled for Friday, January 10, 2020 at 5:00 p.m. City Hall Council Chambers, 111 S. Cherokee Street, Tahlequah, OK 74464. Mayor Sue Catron
  
16. Discussion and possible action to adopt **Ordinance No. 1293-2020**, changing the zoning of the property located **2353 W. Choctaw Street**, from Open Display Commercial District (C-3) to Light Industrial District (I-2) for the following real estate:  
A parcel of land located in Cherokee County, Oklahoma in the S/2 of the NE/4 of the SE/4 of Section 25, Township 17 North, Range 21 East, and more particularly described as follows, to wit:  
Beginning at the Southeast corner of said 20 acres; thence West 224.5 feet; thence North 404.0 feet to the Southerly boundary of Highway No. 51; thence northeasterly along the Southerly boundary line of Highway No. 51, to the East boundary of said 20 acres; thence South a distance of 418.5 feet to the point of beginning.  
And  
Commencing at the Southeast Corner of the S/2 of NE/4 of SE/4 of Section 25, Township 17 North, Range 21 East, Cherokee County, Oklahoma; thence South 89°57'26" West for a distance of 224.5 feet for a true point of beginning; thence S 89°57'26" West for a distance of 14.50 feet; thence North 00°27'15" East for a distance of 393.11 feet; thence North 87°43'31" East for a distance of 11.75 feet; thence South 00°03'7" West for a distance of 393.55 feet to the point of beginning. Cherokee County, Oklahoma. Director of Planning and Development Clinton Johnson
  
17. Discussion and possible action to adopt **Ordinance No. 1294-2020**, changing the zoning of the property located **3000 S. Muskogee Avenue**, from Open Display Commercial District (C-3) and Single Family Dwelling District (R-1) to Light Industrial District (I-2) for the following real estate to-wit:  
A tract or parcel of land described as follows:  
A tract of land lying in and being a part of the ne4 of nw4 of section 9, township 16 north, range 22 east, Cherokee County, Oklahoma, more particularly described as follows, to-wit: beginning at a point on the south boundary and 48.2 feet west of the southeast corner of said ne4 of nw4, said point being on the westerly boundary of U.S. Highway no. 62; thence n89°49'04" w, along the south boundary of said ne4 of nw4 a distance of 696.43 feet; thence n00°05'00" e a distance of 859.17 feet; thence s89°52'00" e a distance of 227.97 feet; thence s00°09'12" w a distance of 267.76 feet; thence s89°49'04" e a distance of 433.92 feet to a point on the westerly boundary of U.S. Highway no. 62; thence in a southeasterly direction, along the westerly boundary of U.S. Highway no. 62, on a curve to the right, having a radius of 28582.9 feet, the chord being s3°17'16" e a distance of 592.67 feet, an arc distance of 592.68 feet to the point of beginning, Cherokee County, Oklahoma. Director of Planning and Development Clinton Johnson
  
18. Discussion and possible action to adopt **Ordinance No. 1295-2020**, changing the zoning of the property located **123 W. Willis Road**, from Open Display Commercial District (C-3) to Light Industrial District (I-2) for the following real estate to-wit:  
A tract or parcel of land described as follows: A tract or parcel of land lying in and being a part of the NW4 of the NE4 of Section 16, Township 16 North, Range 22 East of the Indian Base and Meridian, more particularly described as follows, to-wit: Beginning at a point on the East boundary and 46.01 feet South of the Northeast corner of said NW4 of the NE4 of

the NW4; thence 89°49'42"W, 247.8 feet; thence S2°33'44"W, 166.46 feet; thence S89°51'33"E, 254.72 feet to a point on the East boundary of said NW4 NE4 NW4; thence N0°04'10"E, 166.18 feet to the Point of Beginning, Cherokee County, Oklahoma. Director of Planning and Development Clinton Johnson

19. Discussion and possible action to adopt **Ordinance No. 1296-2020**, changing the zoning of the property located **1107 N. Cedar Avenue**, from Single Family Dwelling District (R-1) to General Commercial District (C-2) for the following real estate to-wit:  
A Tract of land lying in the SE4 of NE4 of NE4 of Section 28, Township 17 North, Range 22 East, more particularly described as follows, to-wit: Beginning at a point 20.0 feet North and 25.0 feet West of the SE Corner of the SE4 of NE4 of NE4; thence South 89°38' West, 150 feet; thence North 0°16' West, 90 feet; Thence North 89°38' East, 150 feet; thence South 0°16' East, 90 feet to the point of beginning, Cherokee County, Oklahoma. Director of Planning and Development Clinton Johnson
20. Discussion and possible action to adopt **Ordinance No. 1297-2020**, changing the zoning of the property located **509 and 511 Circle Street**, from Single Family Dwelling District (R-1) to Two Family Dwelling District (R-2) for the following real estate to-wit:  
A Part of Lot 8 and Lot 9 in Block 4 in ACADEMY ADDITION to the City of Tahlequah, Oklahoma, more particularly described as follows to-wit: Beginning at the northeast corner of said Lot 8; Thence running south along the east line of said lot 8 a distance of 182 feet; thence running west a distance of 64 feet; thence running south a distance of 49 feet; thence running in a northwesterly direction 181 feet to the northerly line of said Lot 9; thence running in an easterly direction along the northerly line of said Lot 8 and Lot 9 a distance of 184 feet to the northeast corner of said Lot 8 the point of beginning, Cherokee County, Oklahoma. Director of Planning and Development Clinton Johnson
21. Discussion on the **mid-month special meeting**.
22. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 4:45 am/pm  
on December 31, 2019 by [Signature]