

AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of
City Council Meeting: Monday, May 17, 2021, at 5:30 p.m.
Place of Meeting: The meeting will be held at 111 Cherokee Ave. Tahlequah,
OK 74464 and by Videoconference and/or Teleconference.
See 25 O.S. §307.1(C).

Members of the public, elected official, or City employee will be able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting
Meeting ID: 892 1536 1243
Password: 259781

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1. **Meeting called to order**
 2. **Roll call.**
 3. **Public Notice:** A Public notice of meeting was provided at 1:27 p.m. May 4, 2021.

4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 892 1536 1243 Password: 259781.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENT

Comments will be accepted from the general public concerning topics that are not included in the meeting’s agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word “Comment” along with your name in the chat bar and wait to be called on.

6. Discussion and possible action to **accept the resignation of Billy Dowling (retirement 31 years)** in the Police Department effective June 25, 2021. Director of Human Resources M’Lynn Pape
7. Discussion and possible action to **accept the termination of a Laborer in the Parks and Recreation Department** effective May 5, 2021. Director of Human Resources M’Lynn Pape
8. Discussion and possible action to **lift the moratorium and hire a part-time Laborer in the Parks and Recreation Department.** Director of Human Resources M’Lynn Pape
9. Discussion and possible action to acknowledge receipt of the **April 2021 financial statements.** City Treasurer Marty Hainzinger
10. Discussion and possible action to authorize **grant application for city street lighting under the State Energy Program (SEP 2021) in partnership with TPWA.** City Administrator Alan Chapman and Grant Writer Sheldon Miggetto
11. Discussion and possible action to **waive garage sale fees** in the City of Tahlequah for June 4-5, 2021. Councilor Stephen Highers

12. Discussion and possible action to **appoint the following as Volunteer Firefighters** in the Fire Department **Blaine Adams, Angie Retzloff, and Zachary Wheaton**. Fire Chief Casey Baker
13. Discussion and possible action related to **FY2022 Memorandum of Understanding between the United Keetoowah Band and the City of Tahlequah related to poly carts**. City Administrator Alan Chapman
14. Discussion and possible action to adopt **Ordinance No. 1321-2021**, an ordinance changing the zoning from Single-Family Residential (R-1) to Two-Family Residential (R-2) at **208 W. Arden Street** to construct a duplex, more particularly described as follows:

A tract of land in the N2 of the SW4 of the NE4 of the NW4 of Section 28, Township 17 North, Range 22 East, more particularly described as follow, to-wit: Beginning at a point 5.0 feet North and 155 feet West of the Southeast Corner of the N2 of SW4 of NE4 of NW4 of said Section 28; Thence North 140.0 feet; Thence West a distance of 75.0 feet; Thence South 140.0; Thence East 75.0 feet to the point of beginning, according to the United States Survey thereof, Cherokee County, State of Oklahoma.
Planning and Development Director Taylor Tannehill
15. Discussion and possible action to **authorize the City Administrator to accept and award the lowest responsible bidder for Project No. 5016, Dog Park and report to the City Council the awarded bid at the June 7, 2021 City Council Meeting**. Planning and Development Director Taylor Tannehill
16. Discussion and possible action to approve **Change Order #1 for Project No. 5009, MMR1, Contract No. 17983 CDBG 20 in the amount of \$4,418.00 for street striping**. Planning and Development Director Taylor Tannehill
17. Discussion and possible action to approve **Change Order #1 for Project No. 5010, ACCF1 in the amount of \$8,460.00 for street striping**. Planning and Development Director Taylor Tannehill
18. Presentation and discussion of the proposed City of Tahlequah's **2021/2022 Budget**. Mayor Sue Catron & City Administrator Alan Chapman
19. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.**

❖ Discussion regarding potential legal issues and/or claims related to the Tahlequah City Hospital Authority d/b/a NHS, as provided for in 25 O.S. § 307(B)(4) regarding confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public

body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest

20. Reconvene Regular Session.
21. Discussion and possible action regarding potential legal issues and/or claims related to the Tahlequah City Hospital Authority d/b/a NHS.
22. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.**

❖ Discussion pertaining to the 2021-2022 contract with FOP Lodge 201, as provided in 25 O.S. §307(B)(2).

23. Reconvene Regular Session.
24. Discussion and possible action pertaining to the **2021-2022 contract with FOP Lodge 201.**
25. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 4:07 am/pm
on May 13, 2021 by Dellana Starnes