

AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of
City Council Meeting: Monday, August 17, 2020 at 4:00 p.m.
Place of Meeting: The meeting will be held by Videoconference and/or
Teleconference. *See* 25 O.S. §307.1(C).

City Councilors Bree Long, Dower Combs, Stephen Highers, and Trae Ratliff as well as Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, Interim City Administrator Alan Chapman, and City Treasurer Marty Hainzinger may attend the meeting remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the public are provided below.

Join “Zoom” Meeting

Meeting ID: 850 7968 1814

Password: 283771

1. **Meeting called to order**
 2. **Roll call.**
 3. **Public Notice:** A Public Notice of meeting was provided August 10, 2020 at 10:20 a.m.
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4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 850 7968 1814 Password: 283771.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENT

Comments will be accepted from the general public concerning topics that are not included in the meeting’s agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word “Comment” along with your name in the chat bar and wait to be called on.

6. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
7. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff
8. Discussion and possible action to acknowledge receipt of the **July 2020 financials**. City Treasurer Marty Hainzinger
9. Discussion and possible action calling a special election to **amend the City Charter** to increase the number of Council members in each ward to two, to give the Mayor a vote on topics before the Council, to eliminate a designated meeting time for the regular monthly meeting, to remove the **Street Commissioner and the City Treasurer** from the list of elected positions for the City, and to add a **recall provision for any elected position**. Mayor Sue Catron
10. Discussion and possible action to reinstate **Ordinance 14-403 Cemetery Board**. Mayor Sue Catron
11. Discussion and possible action to confirm the Mayor’s **appointments to the Cemetery Board**. Mayor Sue Catron
12. Discussion and possible action to confirm the **appointment** of Ryan Cannonie representing Ward 4 and Michael Torkelson representing Ward 1 to the **Planning Commission**. Mayor Sue Catron

13. Discussion and possible action to **appoint Mark Whittmore to Assistant Fire Chief.** Fire Chief Casey Baker
14. Discussion and possible action to **hire a Patrolman II** in the Police Department. Director of Human Resources M'Lynn Pape.
15. Discussion and possible action to approve the **recommendations of the Street and Sidewalk Committee to obtain engineering proposals for the following:**
 - **Mimosa St. from bypass to Muskogee Ave.**
 - **Cedar Ave. from E. Ward St. through the intersection of Crafton**
 - **Fourth St. from Campbell to bypass**
 - **W. Allen from N. Vinita to Sleepy Hollow.**Interim City Administrator Alan Chapman / Andy Harris Chairman of Street and Sidewalk Committee
16. Discussion and possible action to approve the T-Hanger A-4 lease between Steve Brannan and City of Tahlequah. Airport manager Kelly Crittenden
17. Discussion and possible action to approve the T-Hanger A-3 lease between Harold Quantie and City of Tahlequah. Airport manager Kelly Crittenden
18. Discussion and possible action to **close-out Tahlequah Municipal Airport Taxiway Lighting design** project (AIP 3-40-0093-014-2019) grant. Interim City Administrator Alan Chapman / City Treasurer Marty Hainzinger
19. Discussion and possible action to **approve Resolution 08-17-20** asking Oklahoma Department of Transportation to proceed with **construction of SH-82 in Cherokee County, Oklahoma.** Mayor Sue
20. Discussion and possible action to approve **agreement between Oklahoma Department of Transportation** and the City of Tahlequah. Mayor Sue Catron
21. Discussion and possible action to authorize the Mayor and/or Interim City Administrator to select the most responsive **bids for the armory roof and HVAC systems** not to exceed the amount budgeted and any insurance claim proceeds. Mayor Sue Catron / Interim City Administrator Alan Chapman
22. Discussion and possible action to accept the **Tahlequah Sports League annual report though June 30, 2020.**
23. Action to approve or disapprove the **Capital Inventory and Asset Policy.** Interim City Administrator Alan Chapman / City Treasurer Marty Hainzinger
24. Action to approve or disapprove the **Comprehensive Purchasing Policies.** Interim City Administrator Alan Chapman / City Treasurer Marty Hainzinger

25. Action to approve or disapprove the **Disposition of City Owned Surplus Real Property Policy**. Interim City Administrator Alan Chapman / City Treasurer Marty Hainzinger

26. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 3:31 am/pm
on August 13, 2020 by Melana Hammers