

# AGENDA

## TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of  
City Council Meeting: Monday, September 21, 2020 at 5:30 p.m.  
Place of Meeting: The meeting will be held by Videoconference and/or  
Teleconference. *See* 25 O.S. §307.1(C).

City Councilors Bree Long, Dower Combs, Stephen Highers, and Trae Ratliff as well as Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, Interim City Administrator Alan Chapman, and City Treasurer Marty Hainzinger may attend the meeting remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the public are provided below.

### Join “Zoom” Meeting

### Meeting ID: 864 7667 5655

### Password: 283771

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1. **Meeting called to order**
  2. **Roll call.**
  3. **Public Notice:** A Public Notice of meeting was provided September 14, 2020 at 3:18 p.m.
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#### 4. **PUBLIC INSTRUCTIONS:**

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**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 864 7667 5655 Password: 283771.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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## 5. PUBLIC COMMENT

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Comments will be accepted from the general public concerning topics that are not included in the meeting’s agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

**If you wish to comment type the word “Comment” along with your name in the chat bar and wait to be called on.**

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6. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
7. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff
8. Discussion and possible action to acknowledge receipt of the **August 2020 financials**. City Treasurer Marty Hainzinger
9. Discussion and possible action to **appoint Bree Long as a nonvoting member to the Chamber of Commerce Board of Directors**. Mayor Sue Catron
10. Discussion and possible action to accept the **OPC contracts for road litter pick up in the amount of \$2,101.00 per month and recycling services in the amount \$1,666.67 per month**. Interim City Administrator Alan Chapman
11. Discussion and possible action to approve the **“Buy a Bench Program.”** Administrative Coordinator Heather Torrento
12. Discussion and possible action to accept and approve the **2020 Coronavirus Emergency Supplemental Funding (CESF) Grant** from the District Attorney Council for equipment and other in the amount of \$26,712.21. Police Chief Nate King
13. Discussion and possible action to approve the **Service Agreement with Meshek and Associates, LLC**, contingent up on the grant award notification and a memorandum of understanding with the County to split matching cost, with the

City's obligation being no more than \$18,750, for the development of the Hazard Mitigation Plan for the City of Tahlequah. Emergency Director Mike Underwood

14. Discussion to approve **Ordinance No. 1310-2020 amending Part 12**, Planning, Zoning, and Development; Chapter 2, Zoning, General and District Provisions; Chapter 3 Zoning, Additional Regulations; **Chapter 6, Factory Built Structures and Travel Trailer** Regulations of the Code of Ordinances of the City of Tahlequah. Planning and Development Director Taylor Tannehill
15. Discussion and possible action to approve the updated **Tahlequah Regional Airport Rules and Regulations, Contract Templates, and Operation Information.**
16. Discussion and possible action to close **Safe Oklahoma Grant (Fund 396)**. City Treasurer Marty Hainzinger
17. Discussion and possible action to close **Tide 8 Grant (Fund 397)**. City Treasurer Marty Hainzinger
18. Discussion and possible action to accept the **2018-2019 Audit as presented by Arledge & Associates, P.C.** City Treasurer Marty Hainzinger
19. Discussion and possible action to **amend the FY 2020/2021 Budget** to reflect receipt of **CARES Act funding totaling \$1,296,412.32**. City Treasurer Marty Hainzinger
20. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 12:13 am/pm  
on 09/17/20 by Dellana Hainzinger