

AMENDED AGENDA
TAHLEQUAH CITY COUNCIL - REGULAR MEETING
MONDAY, OCTOBER 7, 2019 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. **MEETING CONVENED**

Meeting called to order.

Roll call.

Invocation – Sandra Dearborn – 29 Eleven Church / Help in Crisis

Flag salute.

2. **PUBLIC COMMENTS**

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

3. **CONSENT AGENDA**

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the **minutes** of the September 3, 2019 and September 16, 2019 City Council Meetings.
- b) To approve the City of Tahlequah's annual 2020 Holiday Calendar.
- c) To acknowledge the resignation (retirement 41 years of service) from Glyn Ryals, Animal Control, in the Planning and Development Department, effective October 31, 2019.
- d) To acknowledge the resignation from David Fine, as Driver, in the Solid Waste Department, effective September 18, 2019.
- e) To acknowledge the self-termination of Matthew Sparks, as part time laborer, in the Parks and Recreation Department, effective September 3, 2019.
- f) To acknowledge the self-termination Gabriel Pillow, as part time laborer, in Parks and Recreation Department, effective September 3, 2019.
- g) To approve a street, drainage, and utility easement for the following described real property: The Westerly 7.00 feet lying adjacent to and parallel to the existing HWY 62 (Muskogee Ave) right of way for the below described tract of land filed in Bk 744 Pg 1130 per Cherokee County records. Said tract of land falls in Lots 3-8, 20-21 Blk 12 CITY PARK ADDITION a tract of land lying in and being a part of Block 12, and a part of the alleys in Block 12, of City Park Addition, City of Tahlequah, Cherokee County, Oklahoma

beginning at a point on the East boundary and 87.26 feet South of the NE corner of said Block 12, thence South 00°07'00" East, along the East boundary of said Block 12, 104.59 feet; thence north 73°00'00" West 218.02 feet to a point on the Easterly boundary of U.S. Highway No. 62; thence North 18°45'28" East, along the Easterly boundary of U.S. Highway No. 62, 100.00 feet; thence South 73°00'00" East, 184.17 feet to the point of beginning, a/k/a part of 1313 South Muskogee Ave., Tahlequah, OK 74464.

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **October** Employees:

Mark Whittmore – 20 years – Fire Department

Randy Jordan – 10 years – School Resource Officer

Brian Stanglin – 10 years – School Resource Officer

Glenn Ryals – 41 years – Animal Control

Report from Library - **Written**

Report from Chamber of Commerce –

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce - **Written**

Report from the Tahlequah Main Street Association

Reports from City Departments:

Street Department – **Written**

REGULAR SESSION

5. Discussion and possible action on items removed from the **consent** agenda.
6. Discussion and possible action to approve the updated Tahlequah Regional **Airport Policy Manual**. Mayor Sue Catron / Airport Manager Kelly Crittenden
7. Discussion and possible action to follow the Airport Boards recommendation to **approve Southwest Air Sports request to conduct Paragliding operations at the Tahlequah Regional Airport**. Mayor Sue Catron / Airport Manager Kelly Crittenden
8. Discussion and possible action to accept **Bullet Proof Vest Grant 2018**, approve **Match Funds \$3,375.00 and approve Grant Budget \$6,750.00**. Police Chief Nate King
9. Discussion and possible action to accept the **Walmart Community Grant**. Police Chief Nate King
10. Discussion and possible action to **allow TNT Crane Rigging to close N. Muskogee Ave.** at 210 N. Muskogee for 4 days to perform work on tower behind AT&T building. Street Commissioner Wayne Ryals.
11. Discussion regarding **OMAG Stability test results** from the September 16, 2019 recognition training. Director of Human Resources M'Lynn Pape

12. Discussion regarding the **Council Handbook**. Director of Human Resources M'Lynn Pape
13. Discussion and possible action regarding **benefit renewal for City of Tahlequah employees and/or agents**. Mayor Sue Catron and Director of Human Resources M'Lynn Pape
14. Discussion and possible action to adopt **Ordinance No. 1290-2019**, amending Part 12, Planning, Zoning and Development, Chapter 2, **Zoning, General and District Provisions**, of the Code of Ordinances of the City of Tahlequah, including but not limited to definitions and uses permitted in R-1 Single-Family Dwelling District, R-2 Two-Family Dwelling District, R-3 Multi-Family Dwelling District, C-1 Neighborhood Commercial District, C-2 General Commercial District, I-1 Restricted Light Industrial District, and I-2 Light Industrial District. Planning and Development Director Clinton Johnson
15. Discussion and possible action to **adopt Ordinance No. 1291-2019**, amending Part 3, **Alcoholic Beverages, Taxation and Regulation**, of the Code of Ordinance of the City of Tahlequah. Clinton Johnson, Director of Planning and Development
16. Discussion and possible action to grant a **Variance** of the minimum **lot size requirement of 6,000 square feet** in Part 12, Chapter 2, Section 12-223: Area Regulations, E. Intensity of Use, for property located at the North Half of Lot 3 of Block 4 Oak Park Addition, Cherokee County, Oklahoma. Clinton Johnson, Director of Planning and Development
17. Discussion and possible action to grant a **Special Exception** to Part 12, Chapter 15 **Outdoor Parklets**, Section 12-1506 D. (8 & 9) , in order to approve an Outdoor Parklet Application submitted **by Bill Worthington**, for the property located at 200 N. Muskogee Avenue. Clinton Johnson, Director of Planning and Development
18. Discussion and possible action to **convert Park Avenue to a one-way street from the South terminus to Downing Street, and restrict the direction of traffic movements to northbound only**. Clinton Johnson, Director of Planning and Development
19. **PROPOSED EXECUTIVE SESSION** – Motion to exit Regular Session and enter into Executive Session.

 - ❖ Discussion related to salary range, and/or hiring, on a temporary and/or regular basis, a City Administrator, as provided by 25 O.S. § 307 (B) (1)

20. *Discussion and possible action related to salary range, and/or hiring, on a temporary and/or regular basis, a City Administrator.
21. Discussion on the **mid-month special meeting**.
22. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 6:22 am/pm
 on October 4, 2019 by [Signature]