

# AGENDA

## TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of  
City Council Meeting: Thursday, November 12, 2020 at 6:30 p.m.  
Place of Meeting: The meeting will be held by Videoconference and/or  
Teleconference. *See* 25 O.S. §307.1(C).

City Councilors Bree Long, Dower Combs, Stephen Highers, and Trae Ratliff as well as Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, and City Treasurer Marty Hainzinger may attend the meeting remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the public are provided below.

**Join “Zoom” Meeting**  
**Meeting ID: 825 6393 4770**  
**Password: 283771**

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1. **Meeting called to order**
2. **Roll call.**
3. **Public Notice:** A Public Notice of meeting was provided November 3, 2020 at 11:29 a.m.

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4. **PUBLIC INSTRUCTIONS:**

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**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 825 6393 4770 Password: 283771.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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5. PUBLIC COMMENT

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Comments will be accepted from the general public concerning topics that are not included in the meeting’s agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

**If you wish to comment type the word “Comment” along with your name in the chat bar and wait to be called on.**

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6. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
7. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff
8. Discussion and possible action to adopt **Ordinance No. 1315-2020** amending **Section 13-604 Sunset**, of Chapter 6, COVID-19 Pandemic, of the Tahlequah City Code of Ordinances. Mayor Sue Catron
9. Discussion and possible action to **approve the Emergency Clause found in Ordinance No. 1315-2020**. Mayor Sue Catron
10. Discussion and possible action to acknowledge receipt of the **October 2020 financials**. City Treasurer Marty Hainzinger
11. Discussion and possible action to approve the temporary appointment of Rachel Dallis as **Acting Judge**, authorizing payment at \$150 per hour, with appointment ending upon the return of Judge Donn F. Baker to active status. Mayor Sue Catron
12. Discussion and **proclamation** establishing a Sister Community relationship with the coastal city of Des Moines, WA. Mayor Sue Catron
13. Discussion and possible action regarding a **collaborative project** between the **Cherokee Nation, Tahlequah Public Works Authority, Lake Region Electric Cooperative, and the City of Tahlequah**. Mayor Sue Catron

14. Discussion and **update** on the **Tahlequah Christmas Parade**. Councilor Bree Long
15. Discussion and **update** from the Chamber of Commerce regarding the “**Home for the Holidays**” campaign. Councilor Bree Long
16. Discussion and possible action to **pay Assistant Fire Chief Mark Whittmore** accrued sick leave over 1040 hours, not to exceed 220 hours, up to 25% at his **base annual salary**. Fire Chief Casey Baker
17. Discussion and possible action to adopt **Ordinance No. 1311-2020**; An ordinance **rezoning** the property located at **902 N Grand and 101 Crafton** from Single Family Dwelling District (R-1) to Multiple Family Dwelling District (R-3), more particularly described as follows: Lots 10 and 11, Block 1, College Addition, City of Tahlequah, Cherokee County, State of Oklahoma. Director of Planning and Development Taylor Tannehill
18. Discussion and possible action to **authorize the Director of Planning and Development to solicit bids for construction of sidewalks along W. Choctaw Street** in accordance with the Oklahoma Public Competitive Bidding Act and the City of Tahlequah Comprehensive Purchasing Manual. Funding to be provided from the streets and sidewalk fund. Director of Planning and Development Taylor Tannehill
19. Discussion and possible action to award the bid for phase 1 LED lighting project. City Administrator Alan Chapman/ Grant Writer Sheldon Miggetto
20. Discussion and possible action to adopt **Ordinance No. 1313-2020** regarding amending Section 2-101 of the Tahlequah City Code of Ordinances the **Time of Regular Council Meetings**. Mayor Sue Catron
21. Discussion and possible action to adopt **Ordinance No. 1314-2020** fixing **compensation for the City Clerk, Street Commissioner, Chief of Police, City Treasurer, Mayor, and Councilors, as Elected Officials of the City of Tahlequah Oklahoma**. City Administrator Alan Chapman
22. Discussion and possible action to approve **Resolution No. 11-12-20 calling for an election** to elect Ward I Councilor, Ward II Councilor, City Clerk, Street Commissioner, City Treasurer, and Chief of Police. Mayor Sue Catron

23. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 3:36 am/pm  
 on November 10, 2020 by Dellana Hammons