

# AGENDA

## TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Regular

City Council Meeting:

Monday, April 6, 2020, at 7:00 p.m.

Place of Meeting:

The Regular Meeting will be held by Videoconference and/or Teleconference and limited in person. *See 25 O.S. §307.1(C).* Should members of the Public exercise social distancing in compliance with Executive Order Nos. 2020-1 and 2020-2, the opportunity to speak in person will be available at 111 S. Cherokee, Tahlequah, OK.

City Councilors Bree Long, Dower Combs, Stephen Highers, and Trae Ratliff as well as Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, Interim City Administrator Alan Chapman, and City Treasurer Marty Hainzinger may attend the meeting remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the public are provided below.

**Topic: April 6, 2020 Tahlequah City Council Meeting**  
**Time: April 6, 2020 07:00 PM Central Time (US and Canada)**

**Join Zoom Meeting**  
**<https://zoom.us/j/891741940>**

**Meeting ID: 891 741 940**

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1. **MEETING CONVENED**

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Meeting called to order.

**Roll call.**

**Public Notice:** A Public Notice of meeting was provided December 3, 2019 at 4:55 p.m. to the Secretary of State of Oklahoma and additional notice was provided 2:58 p.m. on April 2, 2020.

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2. **PUBLIC INSTRUCTIONS**

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**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 891 741 940**. Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and

auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar or appearing in person at 111 S. Cherokee, Tahlequah, OK while exercising social distancing in compliance with Executive Order Nos. 2020-1 and 2020-2 and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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### 3. CONSENT AGENDA

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These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the March 2, 2020, March 16, 2020, and March 31, 2020 City Council meetings.
- b) To approve monthly check register for March 2020.
- c) To accept the resignation from Charles Poteet (retirement 39 years of service), Director in the Parks and Recreation Department, effective May 31, 2020.
- d) To accept the resignation from Richard Smith (retirement 36 years of service), Superintendent in the Cemetery Department, effective May 31, 2020.
- e) To accept the resignation from Ricky Tracy (retirement 14 years of service), Laborer in the Cemetery Department, effective May 31, 2020.
- f) To accept the resignation from Jahna Hill, Stormwater Manager in the Managerial Department, effective February 28, 2020.
- g) To approve the termination of John Cruwell, Collector in the Solid Waste Department effective April 6, 2020.
- h) To approve the termination of James Stepp, Computer Support Specialist in the Managerial Department effective April 6, 2020.
- i) To adopt Resolution No. 04-06-20 allowing for the American Legal Publishing Corporation S-1 Supplement to the City’s Code of Ordinances.
- j) To lift the moratorium to advertise/recruit for budgeted open positions with the approval of Interim City Administrator.

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### 4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

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Recognition of Years of Service for **April** Employees:

- **James Nelson – 15 years - Street Department**

Report from Library

Report from Chamber of Commerce  
Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce  
Report from the Tahlequah Main Street Association  
Reports from City Departments:

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## REGULAR SESSION

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5. Discussion and possible action on items removed from the **consent** agenda.
6. Discussion and possible action to approve the **acquisition of polycarts** and waive the City of Tahlequah sealed bid requirements. Solid Waste Superintendent Chris Armstrong
7. Discussion and possible action to request transfer of excess funds from 2009 Tahlequah Public Works Authority Sales Tax Revenue Bonds into City of Tahlequah Operating Reserve Fund. Interim City Administrator Alan Chapman and City Treasurer Marty Hainzinger
8. Discussion and possible action regarding update and/or measure pertaining to the Covid-19 virus. Mayor Sue Catron
9. **New business** pertaining to any matter not known about or which could not have been reasonably foreseen prior to the time of the posting.
10. **Adjourn.**