

# AGENDA

## TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

A **Special meeting** was called by the **Mayor and Council** to be held at the following location and purposes.

Date/Time of  
City Council Meeting:  
Place of Meeting:

**Monday, May 15, 2023 at 5:30 p.m.**

The meeting will be held at **111 S. Cherokee Ave. Tahlequah, OK 74464** (voting members of the public body will be present in person) and by Videoconference and/or Teleconference.

A Public Notice of meeting was provided **May 10, 2023** at 10:30 a.m. at 111 S. Cherokee Ave. Tahlequah, OK.

**ZOOM ID: 868 4653 3714 PASSWORD: 4560651**

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1. Meeting called to Order

2. Roll Call

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### 3. **CONSENT AGENDA**

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These items are placed on the **Consent Agenda** so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the appointment of Councilor Keith Baker to the **Tahlequah Area Tourism Council**.
- b) To approve Mike Watkins as **Seat #1 of the Tahlequah Hospital Authority Board of Trustees** as recommended by the Tahlequah Hospital Authority Board. **(1)**
- c) To approve Mark Herrin as **Seat #7 of the Tahlequah Hospital Authority Board of Trustees** as recommended by the Tahlequah Hospital Authority Board. **(1)**
- d) To approve the Mayor to sign a **lease from Pitney Bowes**, for a new federally compliant postage machine, at the rate of \$57.10/mos. **(2-4)**
- e) To approve the hiring of **part-time laborer** Aaron Palmer in the Parks and Recreation Department.
- f) To approve the hiring of three **seasonal part-time laborers**, Michal Woodridge, Henry Rile, and Natalee Page in the Parks and Recreation Department.
- g) To approve the hiring of Patrick Pavao as a **Driver** in the Solid Waste Department.

- h) To approve acceptance of a **\$30,000 donation from Cherokee Nation** for the use of **police equipment** in **Tahlequah Police Department Donation Fund**.

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## REGULAR AGENDA

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4. Discussion and possible action on items removed from the **consent** agenda.
5. Presentation and **announcement** from special guests from the **Cherokee Nation**.  
*Mayor Suzanne Myers*
6. Presentation and Discussion of the proposed City of Tahlequah's **2023/2024 budget**, in compliance with the Oklahoma Municipal Budget Act. *Mayor Suzanne Myers, City Treasurer Marty Hainzinger, Interim City Administrator Ray Hammons (5)*
7. Direct the **City Administrator** to explore **project management programs** or tools to help departments in daily tasks and increase interdepartmental communication for "City of Tahlequah" projects. *Councilor Keith Baker and Councilor Josh Allen*
8. Discussion and **updates** on **construction/street projects** and future projects in the next fiscal year. *Councilor Keith Baker*
9. Discussion and possible action to approve, approve with modification(s), or deny providing **on the City website**, all **City attorney opinions**, whereas the city attorney will denote those of a confidential nature and/or not for publication. *Councilor Keith Baker and Councilor Josh Allen*
10. Discussion and possible action to approve, approve with modification(s), or deny entering into a contract with **31 Dynamic Group, LLC** for grant writing services. *Planning and Development Director Taylor Tannehill (6-7)*
11. Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1351-2023**, an ordinance amending Article 2 District Descriptions and Use Provisions – Section 2.3 Table of Allowed Uses; Article 2 District Descriptions and Use Provisions – Section 2.4 Bulk and Area Requirements; Article 4 Development Standards – Section 4.4 Off-Street Parking and Loading; Article 5 District Specific Standards; and Article 11 Definitions of the City of Tahlequah Zoning Ordinance. *Planning and Development Director Taylor Tannehill (8-11)*

12. Discussion and possible action to approve, approve with modification, or deny **Ordinance 1353-2023**, an ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City Code, Part 4, Animals; Chapter 4-1, Animal Regulations; Article B, Dog Vaccination, Tags and Tax; Section 4-125, Vicious Animals; Providing for a Hearing Procedure Concerning a Vicious Dog Determination; Providing for Codification, Severability, Repealer, and Setting an Effective Date. Attorney JT Hammons/Interim City Administrator Ray Hammons (12-14)
13. Discussion and possible action to approve, approve with modification, or deny **Ordinance 1356-2023**, an ordinance of the City of Tahlequah, Oklahoma, amending the Tahlequah City code; Part 14, Streets and Public Works; Chapter 14-2, Use and Obstruction of Streets and Sidewalks; By Adding Section 14-226, Street Closure Procedure; Providing for Codification, Severability, Repealer, and **Declaring an Emergency**. Planning and Development Director Taylor Tannehill/City Attorney John Tyler Hammons (15-18)
14. Discussion and possible action to declare or deny an **immediate necessity for emergency** for **Ordinance 1356-2023**. Planning and Development Director Taylor Tannehill/City Attorney John Tyler Hammons
15. Discussion and possible action to award, reject, or extend the time of awarding bids for **Project No. 6001 - Wayfinding Project** and enter into a contract with the lowest responsible bidder. Planning and Development Director Taylor Tannehill (19-21)
16. Discussion and possible action to approve, approve with modification, or deny authorizing the Mayor to sign a **lease agreement** with **Northeastern State University/Regional University System of Oklahoma** for **future parking area** located at **113 Spring Street**. Planning and Development Director Taylor Tannehill (22-25)
17. **Adjourn**