

AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of

City Council Meeting:

Monday, June 15, 2020 at 5:30 p.m.

Place of Meeting:

The meeting will be held by Videoconference and/or Teleconference. *See* 25 O.S. §307.1(C).

City Councilors Bree Long, Dower Combs, Stephen Highers, and Trae Ratliff as well as Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, Interim City Administrator Alan Chapman, and City Treasurer Marty Hainzinger may attend the meeting remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the public are provided below.

Join “Zoom” Meeting
Meeting ID: 811 0291 2674
Password: 283771

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1. **Meeting called to order**
 2. **Roll call.**
 3. **Public Notice:** A Public Notice of meeting was provided at 11:45 a.m. June 8, 2020.

4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 811 0291 2674 Password: 283771**. Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENT

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

6. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
7. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff
8. Discussion and possible action to authorize a contract for **overtime reimbursement on OCDETF Investigation SW-OKE-0075H** and creation of accounts. Police Chief Nate King
9. Discussion and possible action to approve logistics for the July 11, 2020 **Walk a Mile** event hosted by Help In Crisis. Police Chief Nate King
10. Discussion and possible action to **pay up to 40 hours over max allowed accrued vacation** leave related to the **Coronavirus Cares Act Reimbursement** and extend the max carry forward deadline as stated in Section 403-Annual Leave of the Employee Handbook of Personnel Polices for an additional 90 days ending September 30, 2020, due to Executive Order No. 2020-3. Mayor Sue Catron
11. Discussion and possible action to accept the resignation from Dillon Dorler, Mechanic in the Solid Waste Department, effective June 2, 2020. Director of Human Resources M'Lynn Pape
12. Discussion and possible action to accept the retirement of Ray Hammons as Fire Chief of the Tahlequah Fire Department, effective June 30, 2020, and transfer Ray Hammons to Compliance Coordinator in the Managerial Department, as reflected in this in the FY 2020/2021 Budget, effective July 1, 2020. Director of Human Resources M'Lynn Pape
13. Discussion and possible action to confirm the appointment of Casey Baker as Fire Chief of the Tahlequah Fire Department effective July 1, 2020. Mayor Sue Catron
14. Discussion and possible action to accept the updated job descriptions for Lifeguard/Swimming Instructor and Senior Lifeguard/Swimming Instructor. Director of Human Resources M'Lynn Pape

15. Discussion and possible action to acknowledge receipt of the **TPWA and City Light & Water Auditor's Report dated June 30, 2019** from Arledge & Associates, P.C. Mayor Sue Catron
16. Discussion and possible action to approve renegotiated contract with CivicPlus for web site design and hosting services. Interim City Administrator Alan Chapman
17. Discussion and possible action to approve a Lease Agreement with SAC Counties Nutrition Project related to the Senior Citizens Building located at 230 E. 1st Street, Tahlequah, OK 74464. Councilor Bree Long
18. Discussion and possible action to approve the proposed **Capital Inventory and Asset Policy** for the City of Tahlequah. City Treasurer Marty Hainzinger
19. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session**

❖ **Discussion related to employment and/or hiring a Director of Planning and Development in the Managerial Department, as provided in 25 O.S. §307 (B) (1).**

20. Reconvene Regular Session.
21. Discussion and possible action to lift moratorium and hire a **Director of Planning and Development** in the Managerial Department.
22. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 4:31 am/pm
on June 11, 2020 by [Signature]