

# AGENDA

## TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of

City Council Meeting:

Monday, July 6, 2020, at 7:00 p.m.

Place of Meeting:

The meeting will be held by Videoconference and/or Teleconference. *See* 25 O.S. §307.1(C).

City Councilors Bree Long, Dower Combs, Stephen Highers, and Trae Ratliff as well as Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, Interim City Administrator Alan Chapman, and City Treasurer Marty Hainzinger may attend the meeting remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the public are provided below.

**Join “Zoom” Meeting**  
**Meeting ID: 864 6042 3425**  
**Password: 283771**

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1. **Meeting called to order**
  2. **Roll call.**
  3. **Public Notice:** A Public Notice of meeting was provided June 22, 2020 at 1:57 p.m.
  4. **PUBLIC INSTRUCTIONS:**

**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 864 6042 3425 Password 283771**. Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties

during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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## 5. PUBLIC COMMENTS

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Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

**If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.**

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## 6. CONSENT AGENDA

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These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the June 1, 2020, & June 15, 2020 City Council meetings.
- b) To acknowledge the monthly check register for June 2020.
- c) To acknowledge receipt of May financials.
- d) To acknowledge the resignation of Daniel Marshall, Collector, in the Solid Waste Department, effective June 11, 2020.
- e) To acknowledge the resignation of Jeffery Wright, Collector, in the Solid Waste Department, effective June 11, 2020.
- f) To acknowledge the resignation of John Glasby, Driver, in the solid Waste Department, effective June 27, 2020.
- g) To acknowledge the resignation of Ivey Baker, Seasonal Laborer 552, in the Parks and Recreation Department, effective June 28, 2020.
- h) To terminate Drew Morgan, Part Time Laborer 552, in the Parks and Recreation Department, effective June 22, 2020.
- i) To terminate Cody Warden, Lifeguard, in the Parks and Recreation Department, effective June 24, 2020.
- j) To lift the moratorium and hire Kelton Whitekiller, Seasonal Laborer 552 at \$9.50 per hour in the Parks and Recreation Department.
- k) To lift the moratorium and hire Arlie Wolf, Collector, T112 at \$13.30 per hour, in the Solid Waste Department, effective July 11, 2020.
- l) To lift the moratorium and hire Kenneth Sanders, Collector, T112 at \$13.30 per hour, in the Solid Waste Department, effective July 11, 2020.
- m) To lift the moratorium and hire Cody Chipps, Driver, T113 at \$14.50 per hour, in the Solid Waste Department, effective July 11, 2020.
- n) To appoint Matt Meridith as a Volunteer Firefighter in the Fire Department effective July 1, 2020
- o) To appoint Luke Green as a Volunteer Firefighter in the Fire Department effective July 1, 2020.
- p) To approve the Memorandum of Understanding between the City of Tahlequah and Cherokee County related to CivicReady.
- q) To lift the moratorium and hire Eric Lamons, Mechanic, T114 at \$15.50 per hour, in the Solid Waste Department, effective July 11, 2020.

- r) To accept the resignation of Taylor Hawkins, Collector, in the Solid Waste Department, effective June 10, 2020.

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## 7. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

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Recognition of Years of Service for **July** Employees:

- **Jeffrey Haney – 25 years – Police Department**

Report from Library

Report from Chamber of Commerce

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce

Report from the Tahlequah Main Street Association – Written

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## REGULAR SESSION

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8. Discussion and possible action on items removed from the **consent** agenda.
9. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
10. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff
11. Discussion and possible action to approve **Shriner glow golf tournament** at a discounted rate. Councilor Trae Ratliff
12. Discussion and possible action to approve the purchase of **fully automated truck under state contract SW035T & SW197**. Superintendent Chris Armstrong
13. Discussion and possible action to approve the **recommendations of the Street and Sidewalk Committee to obtain engineering proposals for Rayne to Mahaney and from Rayne, South on Mahaney to Mimosa Streets**. Street Commissioner Wayne Ryals / Andy Harris Chairman of Street and Sidewalk Committee
14. Discussion and possible action to approve the proposed **Capital Inventory and Asset Policy** for the City of Tahlequah. City Treasurer Marty Hainzinger
15. Discussion and possible action to approve professional services **contract with Sheldon Miggetto for grant writing and administration services** for FY 2021. Mayor Sue Catron
16. Discussion and possible action to authorize **grant application for city street lighting** under the State Energy Program (SEP 2020) with the Oklahoma Department of Commerce. Mayor Sue Catron
17. Discussion with possible action to accept a **grant from the Oklahoma Tourism & Recreation Department - Recreational Trails Program** in the amount of \$240,000 for the construction of a non-motorized trail at the Mission Park Project and provide authorization to amend the budget as necessary. Mayor Sue Catron / Sheldon Miggetto

18. Discussion with possible action to authorize **Mayor and/or City Administrator to execute agreements and documents associated with Mission Park Project grant award with the Oklahoma Tourism & Recreation Department.** Mayor Sue Catron / Shelldon Miggetto
19. Discussion with possible action to authorize the **Mayor, City Administrator or contract grant writer to advertise/solicit Request For Qualifications (RFQ) for engineering and designs services for the Mission Park Project; authorizing expenditure for advertising/publication only.** Mayor Sue Catron / Shelldon Miggetto
20. Discussion on the **mid-month special meeting.**
21. **New business pertaining to any matter not known about or which could not have been reasonably foreseen prior to the time of the posting.**
22. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 3:24 am/pm

on July 2, 2020 by [Signature]