

**AGENDA**  
**TAHLEQUAH CITY COUNCIL - REGULAR MEETING**  
**MONDAY, AUGUST 5, 2019 - 7:00 PM**  
**CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.**

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**1. MEETING CONVENED**

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Meeting called to order.

Roll call.

Invocation – Gene Haddock – Cross Roads Ministries

Flag salute.

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**2. PUBLIC COMMENTS**

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Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

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**3. CONSENT AGENDA**

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These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a. Approve the **minutes** of the July 1, 2019 and July 9, 2019 City Council Meetings
- b. Acknowledge receipt of the **Financial** Reports from June 2019.
- c. To approve Resolution No. 08-05-19 for the 33<sup>rd</sup> Supplemental of the City of Tahlequah Code.
- d. To approve the transfer of Hanger Site 1 from Scott Henson to Randy Teague per Airport Boards recommendation.
- e. To hire Gracelyn Ross as a 490 Part-time Lifeguard in the Recreation Department
- f. To hire Torey Snell as a 490 Part-time Lifeguard in the Recreation Department
- g. To hire Mackenzie Jackson as a 490 Part-time Lifeguard in the Recreation Department
- h. To accept the resignation (retirement 15 yrs) from Wally Henry, Laborer/Operator, in the Street Department, effective August 30, 2019
- i. To accept the resignation from Jesse O'Kelly, as Laborer/Operator, in the Street Department, effective July 12, 2019
- j. To accept the self-termination of Jonathan Crow, as Collector, in the Solid Waste Department, effective July 17, 2019
- k. To accept the self-termination of Charles Sam, as Part-time Collector, in the Solid Waste Department, effective July 30, 2019.

- l. To accept a release of a utility easement from Heidi Pitchlynn to the City of Tahlequah approved on May 6, 2019 by the City Council
- m. To accept a utility easement from Heidi Pitchlynn to the City of Tahlequah
- n. To accept the appointment of Don Brock to the Abatement Board.

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#### 4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

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##### Recognition of Years of Service for August Employees:

Neali Ferrell – 5 years – Recreation Department  
Brooke MacFadden – 5 years – Police Department  
Cory Keele – 10 years – Police Department  
Brandon Vick - 10 years – Police Department  
Steve Garner – 15 years – Police Department  
Loyd Hubbard – 15 years – Street Department  
Mike Underwood – 20 years – Emergency Management Department

##### Recognition for Volunteer Services:

Scott Pettus – 35 years – Emergency Management Department

##### Reports:

Library - Written  
Tahlequah Convention and Visitors Bureau  
Chamber of Commerce  
Tahlequah Main Street Association - Written

##### City Departments:

Street Department - written

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### REGULAR SESSION

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5. Discussion and possible action on items removed from the **consent** agenda.
6. Discussion and possible action to approve an **in-kind contribution** of labor and materials not to exceed \$4,300 for the **Veteran's Memorial**. Councilor Highers
7. Discussion and possible action related to the **budget financial plan submitted by Mr. Edward Carr**. Mayor Sue Catron
8. Presentation by **Crafton Tull** of the final draft of the **proposed comprehensive plan**. Director of Planning and Development Clinton Johnson
9. Discussion to adopt **My Tahlequah 2040 Comprehensive Plan**. Councilor Ratliff

10. Discussion and possible action to approve a **Resolution No. 08-05-19-A, supporting participation in the 2018-2019 Oklahoma Main Street Center.** City Administrator Edward Carr / Jamie Hale
11. Discussion and possible action to follow the Airport board's recommendation to approve Tom Farmer to **begin construction of and build a private hanger** on site number 37 on the airport layout following the build plans that Mr. Farmer has provided. City Administrator Edward Carr / Airport Manager Kelly Crittenden
12. Discussion and possible action to approve the **updated Tahlequah Regional Airport Policy Manual.** City Administrator Edward Carr / Airport Manager Kelly Crittenden
13. Discussion and possible action to **promote a Collector in the Solid Waste Department.** Director of Human Resources M'Lynn Pape
14. Discussion and possible action to **hire a Collector in the Solid Waste Department.** Director of Human Resources M'Lynn Pape
15. Discussion and possible action to **hire a Collector in the Solid Waste Department.** Director of Human Resources M'Lynn Pape
16. Discussion and possible action to **promote a part-time Laborer in the Street Department.** Director of Human Resources M'Lynn Pape
17. Discussion and possible action to **hire a Laborer/Operator in the Street Department.** Director of Human Resources M'Lynn Pape
18. Discussion and possible action to **hire a Part-time Laborer in the Street Department.** Director of Human Resources M'Lynn Pape
19. Discussion and possible action to **correct a seasonal position title and pay in the Parks and Recreation Department.** Director of Human Resources M'Lynn Pape
20. Discussion and possible action to **hire a compilation auditor for fiscal year 2018-2019.** Finance Director Danya Curtis
21. Discussion and possible action to retain a vendor for **banking services** with the contract to run from 10/1/2019 to 6/30/2020. Finance Director Danya Curtis
22. Discussion and possible action to **accept the 2019-2020 Budget Amendment #08/05/2019.** Finance Director Danya Curtis
23. Discussion and possible action to **hire Scott Media, L.L.C.** for video services with revised contract. Councilor Combs
24. Discussion and possible action related to the **2013 Capitol Improvement Bond Projects,** including but not limited to, soliciting bids for the remaining 2013 Capital Improvement Bond Projects. Councilor Ratliff

25. Discussion and possible action to approve a **special exception and/or variance** to allow for a reduction in the minimum **setback requirement** for Lot 1 in **B&W Country Estates South**, being a subdivision of a part of Lot 2 Section 30, Township 17 North, Range 22 East of the Indian Base and Meridian, according to the official recorded plat thereof, Cherokee County, Oklahoma a/k/a 895 Windle Land Tahlequah, OK 74464. Planning and Development Director Clinton Johnson
26. Discussion and possible action to approve a **Special Exception** to allow for a reduction of the minimum requirements of the **Commercial Landscape ordinance** for the development located at 101 Mimosa Lane, Tahlequah, OK 74464. Clinton Johnson, Director of Planning and Development
27. Discussion and possible action to **amend the City of Tahlequah's contract with Cherokees for Black Indian History Preservation Foundation** to include the additional adjacent property from the vacated portion of right of way from Ozark Avenue. Clinton Johnson, Director of Planning and Development
28. Discussion and possible action to adopt **Ordinance No. 1286-2019, rezoning** the property located at **280 N. Legion Drive**, from Single Family Dwelling District (R-1) to Open Display Commercial District (C-3), for the following real estate to-wit: A tract or parcel of land described as follows: Beginning at the Southwest corner of the SW/4 of SE/4 of SE/4 of Section 27, Township 17 North, Range 22 East; thence Easterly along the Southerly line of said 10 acres tract a distance of 150 feet; thence Northerly to the South Boundary line of State Highway No. 10 which is also Federal Highway No. 62; thence Southwesterly along said Southerly line of State Highway 10 and Federal Highway No. 62 to the West line of said 10 acre tract, thence Southerly, along the West line of said 10 acre tract, to the Point of Beginning, less highway on South Side of tract; less the South 150 feet thereof, Cherokee County, Oklahoma. Director of Planning and Development Clinton Johnson
29. Discussion and possible action related to **moratorium on approval of permits and/or licenses related to medical marijuana dispensaries, commercial grower, and/or marijuana processors**. Mayor Sue Catron
30. Discussion related to adoption of **Ordinance No. 1290-2019**, amending Part 12, Planning, Zoning and Development, Chapter 2, **Zoning, General and District Provisions**, of the Code of Ordinances of the City of Tahlequah, including but not limited to definitions and uses permitted in R-1 Single-Family Dwelling District, R-2 Two-Family Dwelling District, R-3 Multi-Family Dwelling District, C-1 Neighborhood Commercial District, C-2 General Commercial District, I-1 Restricted Light Industrial District, and I-2 Light Industrial District. Director of Planning and Development Clinton Johnson
31. Discussion on the **mid-month special meeting**.

32. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 1:40 am/pm/on August 1, 2019 by Rhonda Hammers