

AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of

City Council Meeting:

Monday, November 2, 2020, at 7:00 p.m.

Place of Meeting:

The meeting will be held by Videoconference and/or Teleconference. *See* 25 O.S. §307.1(C).

City Councilors Bree Long, Dower Combs, Stephen Highers, and Trae Ratliff as well as Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, and City Treasurer Marty Hainzinger may attend the meeting remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the public are provided below.

Join “Zoom” Meeting
Meeting ID: 815 5008 2804
Passcode: 283771

1. **Meeting called to order**
2. **Roll call.**
3. **Public Notice:** A Public Notice of meeting was provided October 29, 2020 at 12:19 p.m.
4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 815 5008 2804 Password 283771**. Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties

during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

6. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the October 5, 2020, October 19, 2020 and October 27, 2020 City Council meetings.
- b) To approve the monthly check register for October 2020.
- c) To approve the Eastern Oklahoma Library System 2021 Holiday Calendar.
- d) To approve the **2021 Meeting Schedules** for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State:
Airport Board, Board of Adjustment, Cemetery Board, Eastern Oklahoma District Library System, Golf Course Advisory Board, Historic Preservation Board, Joint Airport Zoning Board, Park Advisory Board, Planning Commission, Recreation Advisory Board, Public Nuisance Abatement Board, and Tahlequah Regional Development Authority, City Tree Board.

7. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **October** Employees:

- **Jaylene Studie – 20 years – Police Department**
- **William Fritts – 5 years – Street Department**

Report from Library

Report from Chamber of Commerce

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce

Report from the Tahlequah Main Street Association

REGULAR SESSION

8. Discussion and possible action on items removed from the **consent** agenda.
9. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
10. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff

11. Discussion and recognition of the City of Tahlequah's **Employee of the Month**, November 2020. Director of Human Resources M'Lynn Pape
12. Discussion and presentation of **report from the Healthy Food Retail Taskforce**. Mayor Sue Catron
13. Discussion and possible action to authorize the Mayor and City Administrator to **select and engage a contractor from solicited proposals received for professional design & engineering services for the Tahlequah Mission Park Project**; authorizing the execution of necessary documents. City Administrator Alan Chapman / Grant Writer Sheldon Miggetto
14. Discussion and possible action to **appoint Mike Doublehead, Gary Stephens, Alan Chapman, and Sheldon Miggetto as City representatives to attend bid opening for phase I LED lighting project November 12, 2020**. City Administrator Alan Chapman/ Grant Writer Sheldon Miggetto
15. Discussion and possible action to **waive all fees associated with occupational licenses due to the City of Tahlequah for the year 2021 and transfer the budgeted amount of \$20,000 from the CARES Act Fund to the General Fund**. Councilor Dower Combs
16. Discussion and possible action on **recommendation from the Airport Board** as follows: To approve **termination of lease for hangers C-1 and C-2 with Turk Investments contingent upon Shamrock Inc., obtaining lease** for hangers C-1 and C-2 from the City of Tahlequah in compliance with all City and FAA requirements and regulations. Airport Manager Kelly Crittenden
17. Discussion regarding **Ordinance No. 1311-2020**; An ordinance **rezoning** the property located at **902 N Grand and 101 Crafton** from Single Family Dwelling District (R-1) to Multiple Family Dwelling District (R-3), more particularly described as follows: Lots 10 and 11, Block 1, College Addition, City of Tahlequah, Cherokee County, State of Oklahoma. Director of Planning and Development Taylor Tannehill
18. Discussion and possible action to **give Mayor and City Administrator the authority to negotiate and enter into a contract** for the acquisition of the **property located at 124 W. Shawnee St. Tahlequah, OK**. Mayor Sue Catron
19. Discussion of **Ordinance No. 1313-2020** regarding amending Section 2-101 of the Tahlequah City Code of Ordinances the **Time of Regular Council Meetings**. Mayor Sue Catron
20. Discussion of **Ordinance No. 1314-2020** fixing **compensation for the City Clerk, Street Commissioner, Chief of Police, City Treasurer, Mayor, and Councilors, as Elected Officials of the City of Tahlequah Oklahoma**. City Administrator Alan Chapman
21. Discussion of **Ordinance No. 1315-2020** amending **Section 13-604 Sunset**, of Chapter 6, COVID-19 Pandemic, of the Tahlequah City Code of Ordinances. Mayor Sue Catron

22. Discussion and possible action to affirm that the results of the November 3, 2020 Special Municipal Election are not certifiable and thus of no legal effect due to procedural deficiencies. City Attorney Grant Lloyd
23. Discussion of mid-month special meeting.
24. Adjourn.

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK, at 4:22 am/pm
on 10/29/20 by [Signature]