

MINUTES

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting: Monday, April 6, 2020, at 7:00 p.m.
Place of Meeting: The Meeting was held by Videoconference and/or Teleconference. *See* 25 O.S. §307.1(C). Additionally, members of the Public exercising social distancing in compliance with Executive Order Nos. 2020-1 and 2020-2, were given the opportunity to speak in person at 111 S. Cherokee, Tahlequah, OK.

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 7:01 pm.
City Clerk DeAnna Hammons Called the **Roll call as follows:**

Present:	Councilor Ward I	Bree Long
	Councilor Ward II	Dower Combs
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, Interim City Administrator Alan Chapman, and City Treasurer Marty Hainzinger

Absent: None

Public Notice of meeting provided - A Public Notice of meeting was provided December 3, 2019 at 4:55 p.m. to the Secretary of State of Oklahoma and additional notice was provided 2:58 p.m. on April 2, 2020.

2. PUBLIC INSTRUCTIONS

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 891 741 940**. Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or

by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar or appearing in person at 111 S. Cherokee, Tahlequah, OK while exercising social distancing in compliance with Executive Order Nos. 2020-1 and 2020-2 and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. CONSENT AGENDA

Councilor Combs made the motion and Councilor Long seconded to approve the consent agenda as follows:

- a) To approve the minutes of the March 2, 2020, March 16, 2020, and March 31, 2020 City Council meetings.
- b) To approve monthly check register for March 2020.
- c) To accept the resignation from Charles Poteet (retirement 39 years of service), Director in the Parks and Recreation Department, effective May 31, 2020.
- d) To accept the resignation from Richard Smith (retirement 36 years of service), Superintendent in the Cemetery Department, effective May 31, 2020.
- e) To accept the resignation from Ricky Tracy (retirement 14 years of service), Laborer in the Cemetery Department, effective May 31, 2020.
- f) To accept the resignation from Jahna Hill, Stormwater Manager in the Managerial Department, effective February 28, 2020.
- g) To approve the termination of John Cruwell, Collector in the Solid Waste Department effective April 6, 2020.
- h) To approve the termination of James Stepp, Computer Support Specialist in the Managerial Department effective April 6, 2020.
- i) To adopt Resolution No. 04-06-20 allowing for the American Legal Publishing Corporation S-1 Supplement to the City’s Code of Ordinances.
- j) To lift the moratorium to advertise/recruit for budgeted open positions with the approval of Interim City Administrator.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for April Employees:

- James Nelson – 15 years- Street Department

Report from Chamber of Commerce – Written

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce-
Written

REGULAR SESSION

5. There were no items removed from the Consent Agenda.

6. Councilor Highers made a motion and Councilor Long seconded to approve the **acquisition of 5,500 95 gallon rollout polycarts** from Rehrig Pacific Company for \$238,350.00 and waive the City of Tahlequah sealed bid requirements.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion Carried

7. Councilor Ratliff made a motion and Councilor Highers seconded to request the transfer of the excess funds from 2009 Tahlequah Public Works Authority Sales Tax Revenue Bonds into City of Tahlequah Operating Reserve Fund.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion Carried

8. An update was provided pertaining to the Covid-19 virus, but no actions were taken.

9. **No action was taken regarding new business** pertaining to any matter not known about or which could not have been reasonably foreseen prior to the time of the posting.

10. **Councilor Highers made a motion and Councilor Ratliff seconded to adjourn meeting at 7:22 p.m.**

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion Carried