

# MINUTES

## TAHLEQUAH CITY COUNCIL – REGULAR MEETING

Date/Time of  
City Council Meeting: Monday, January 4, 2021, at 5:30 p.m.  
Place of Meeting: 111 Cherokee Ave. Tahlequah, OK

The Public was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the Public were provided below.

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### 1. MEETING CONVENED

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Meeting **called to order** by Mayor Catron at 5:35 p.m.  
City Clerk DeAnna Hammons Called the **Roll call as follows:**

**Councilors Present:**

Councilor Ward I	Bree Long
Councilor Ward II	Dower Combs
Councilor Ward IV	Trae Ratliff

Councilor Ward III Stephen Highers arrived at 5:59 p.m.

**Others Present:**

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons,  
City Administrator Alan Chapman, City Treasurer Marty Hainzinger

**Absent:** none

**Invocation – Darrell Christopher – First Christian Church of Tahlequah  
Flag salute.**

**Public Notice:** A Public Notice of meeting was provided December 8, 2020 at 3:32 p.m. to The Secretary of State of Oklahoma and additional notice was provided 10:33 a.m. on December 17, 2020.

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### 2. PUBLIC INSTRUCTIONS:

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**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the Public and City Staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 895 3022 5430**

**Password 299292.** If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting will include communication by members of the Public and/or City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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### 3. PUBLIC COMMENTS

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No Public Comments were made.

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### 4. CONSENT AGENDA

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Councilor Long made a motion and Councilor Combs seconded to approve the consent agenda as follows:

- a) To approve the minutes of the December 7, 2020, City Council meeting.
- b) To acknowledge receipt of the monthly check register for December 2020.
- c) To acknowledge receipt of the November 2020 financial statements.
- d) To accept the resignation of Mark Secratt, Building Inspector, in Planning and Development Department, effective December 31, 2020.

*Vote:* Ayes: Long, Combs, Ratliff                      Nays: none      Motion carried.

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### 5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

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Recognition of Years of Service for **December** Employees:

- **Randolph (Randy) Powell – IT Managerial – 5 years**
- **Cody E. Warren – Police Department – 10 years**

Report from Library – No report given

Report from Chamber of Commerce – Verbal

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce – Written and Verbal

Report from the Tahlequah Main Street Association – No report given

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**REGULAR SESSION**

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6. There were no items removed from the **consent** agenda.
7. Discussion and recognition of Keith Manus as the City of Tahlequah's **Employee of the Month**, January 2021.
8. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
9. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff
10. There was **no action taken** related to **Covid-19 Pandemic and/or determination and separate vote on question of emergency as may be necessary pursuant to Tahlequah City Charter Section 48 and 11 O.S. §14-103.**
11. Councilor Ratliff made a motion and Councilor Combs seconded to **fund \$50,000 from the reimbursement fund provided by the CARES Act for a Strategic Ecosystem Building** plan performed by Startup Junkie and facilitated by the Tahlequah Regional Development Authority.  
*Vote:* Ayes: Highers, Ratliff, Long, Combs                      Nays: none      Motion carried.
12. **Public Hearing:** for CDBG-CV-2021 grant application, authorizing application as directed by the Mayor and Council for **COVID-19 Relief Funds.**
13. Councilor Highers made a motion and Councilor Long seconded to approve **Resolution No. 01-04-2021** authorizing the **application for funds from the Oklahoma Department of Commerce** for CDBG-CV-2021 COVID-19 relief funds.  
*Vote:* Ayes: Long, Combs, Highers, Ratliff                      Nays: none      Motion carried.
14. Councilor Ratliff made a motion and Councilor Long seconded to approve **citizen participation plan for CDBG-CV-2021** application.  
*Vote:* Ayes: Combs, Highers, Ratliff, Long                      Nays: none      Motion carried.
15. **Public Hearing:** for **closeout of CDBG-2017-Small Cities grant** for the **construction and lighting of the Tahlequah History Trail.**
16. Councilor Highers made a motion and Councilor Combs seconded to approve the **2020 Justice Assistance Grant (JAG 2020 Grant)** in the amount of \$4,976.00.

*Vote:* Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

17. Councilor Combs made a motion and Councilor Long seconded to approve the **Bullet Proof Vest 2020 Grant (BPV 2020 Grant)** in the amount of \$5,699.90.

*Vote:* Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

18. Councilor Long made a motion and Councilor Ratliff seconded to approve **Resolution No. 01-04-2021-A**, a resolution adopting My Tahlequah 2040 Comprehensive Plan.

*Vote:* Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

19. Councilor Combs made a motion and Councilor Long seconded to **“TABLE” discussion and possible action to adopt Ordinance No. 1312-2020**, an ordinance **rezoning** a property generally located between **S. College Ave. and S. State Ave. fronting W. 4<sup>th</sup> Street** from two-family dwelling district (R-2) to General Commercial District (C-2). More particularly described as follows: Lot 1, Block 1, Summerfield Heights Subdivision, City of Tahlequah, Cherokee County, State of Oklahoma.

*Vote:* Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

20. Councilor Combs made a motion and Councilor Long seconded to reject all bids at this time regarding **awarding a contract** to the project No. 5007: W. **Choctaw Sidewalks**.

*Vote:* Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

21. Councilor Long made a motion and Councilor Highers seconded to **appoint City Administrator Alan Chapman as the Chief Negotiator** for the 2021-2022 Agreement with **IAFF Local 4099** and give him authority to appoint the Management Negotiating Team.

*Vote:* Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

22. Councilor Long made a motion and Councilor Combs seconded to **appoint City Administrator Alan Chapman as the Chief Negotiator** for the 2021-2022 Agreement with **FOP Lodge 201** and give him authority to appoint the Management Negotiating Team.

*Vote:* Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

23. No meeting mid-month was scheduled at this time.

24. Councilor Ratliff made a motion and Councilor Long seconded to adjourn meeting at 7:19 p.m.

*Vote:* Ayes: Combs, Highers, Ratliff, Long

Nays: none Motion carried.