

# MINUTES

## TAHLEQUAH CITY COUNCIL – SPECIAL MEETING

Date/Time of City Council Meeting: Tuesday, February 22, 2022, at 5:30 p.m.  
Place of Meeting: The meeting was held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body were present in person) and by Videoconference and/or Teleconference.

All voting members of the public body attended the meeting in person, any member of the public, nonvoting elected officials, and/or City staff was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

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### 1. **MEETING CONVENED**

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Meeting **called to order** by Mayor Catron at 5:46 p.m.

### 2. City Clerk DeAnna Hammons Called the **Roll call as follows:**

**Councilors Present:**

Councilor Ward II	Keith Baker
Councilor Ward III	Stephen Highers
Councilor Ward IV	Trae Ratliff
Councilor Ward I	Bree Long

**Others Present:**

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Treasurer Marty Hainzinger

**Absent:** None

### 3. **Public Notice:** A Public Notice of meeting was provided February 9, 2022 at 11:06 a.m.

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### 4. **PUBLIC INSTRUCTIONS:**

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**Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting:** the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app ([www.zoom.us](http://www.zoom.us)) **Access Code 867 0852 6768 Password 4560651 Access.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital

platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to [cityclerk@cityoftahlequah.com](mailto:cityclerk@cityoftahlequah.com).

**Videoconference and/or Teleconference Notice:** This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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**5. PUBLIC COMMENTS**

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- Ray Hammons spoke regarding recognition of rural fire departments assisting within the City limits on large fires.
  - Amy Jenkins spoke regarding Leadership Tahlequah community project and fundraising bowling tournament.
  - Dr. John Uzzo spoke requesting the Tahlequah Hospital Authority meetings to be videotaped.
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**REGULAR SESSION**

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6. Councilor Ratliff made a motion and Councilor Long seconded to approve **Ordinance No. 1332-2022**, an ordinance adding Chapter 7, **Street Performers**, to Part 9 of the Code of the City of Tahlequah.

*Vote:* Ayes: Long, Baker, Highers, Ratliff                      Nays: none      Motion carried.

7. Councilor Highers made a motion and Councilor Ratliff seconded to acknowledge receipt of the Tahlequah Regional Development Authority Audited Financial Statements and Notes for Fiscal Year Ended June 30, 2021.

*Vote:* Ayes: Baker, Highers, Ratliff, Long                      Nays: none      Motion carried.

8. Councilor Ratliff made a motion and Councilor Long seconded to approve the **Budget Amendment previously** presented on February 7, 2022 as agenda item 4(e) in the Consent agenda properly reflecting the supporting documentation originally attached. Total amount to be transferred will be \$150,888.46.

*Vote:* Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

9. Councilor Highers made a motion and Councilor Long seconded to approve the 2022 **Fresh Start Program** with a start date of March 1, 2022 ending May 31, 2022.

*Vote:* Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

10. Councilor Ratliff made a motion and Councilor Highers seconded to the approve the Lease Rate Quote Open-End (Equity) Quote No.'s 6229032, 6229031 & 6229030 with **Enterprise Fleet Management each for a 2022 RAM 1500 Classic Tradesman 4x4 Quad Cab.**

*Vote:* Ayes: Ratliff, Long, Baker, Highers Nays: none Motion carried.

11. Councilor Ratliff made a motion and Councilor Long seconded to accept the **resignation** of Larry Warnock effective February 17, 2022.

*Vote:* Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

12. Councilor Ratliff made a motion and Councilor Long seconded to **hiring Darin Briggs at a T111 as a Labor/Operator in the Cemetery Department.**

*Vote:* Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.

13. Councilor Ratliff made a motion and Councilor Long seconded to **hiring Michael Joe Roberts as a Patrolman III** in the Police Department.

*Vote:* Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

14. Councilor Long made a motion and Councilor Baker seconded to approve the **Workplace Wellness Policy.**

*Vote:* Ayes: Ratliff, Long, Baker, Highers Nays: none Motion carried.

15. Councilor Ratliff made a motion and Councilor Highers seconded to approve entering into an **Engagement of Independent Contractor for grant writing services with Natalie Cloud.**

*Vote:* Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

16. Councilor Long made a motion and Councilor Ratliff seconded to “**TABLE**” discussion and possible action to approve, approve with modification, or deny **Resolution No. 02-22-2022** a resolution authorizing and consenting to joint legal representation with the Tahlequah Hospital Authority.

*Vote:* Ayes: Baker, Highers, Ratliff , Long Nays: none Motion carried.

17. Councilor Long made a motion and Councilor Highers seconded to approve authorizing the Mayor and/or City Administrator to negotiate the **sale of Phoenix Park** in accordance with the City of Tahlequah Disposition of City Owned Surplus Real Property Policy.

*Vote:* Ayes: Highers, Ratliff , Long, Baker Nays: none Motion carried.

18. Councilor Highers made a motion and Councilor Long seconded authorizing **Tahlequah Sports League to perform \$1800** worth of capital improvements to **Phoenix Park dugouts**, and allowing the \$1800 improvement to be applied to TSL balance per the terms of Operation and Facilities Use Agreement.

*Vote:* Ayes: Long, Baker, Highers Nays: none Abstain: Ratliff Motion carried.

19. Councilor Highers made a motion and Councilor Baker seconded to approve the **Licensed Trainer Provider Agreement** with the **American Red Cross**.

*Vote:* Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried.

20. Councilor Ratliff made a motion and Councilor Long seconded to approval the Tahlequatics operational changes as presented.

*Vote:* Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.

21. Councilor Long made a motion and Councilor Highers seconded to adjourn meeting at 6:46 p.m.

*Vote:* Ayes: Baker, Highers, Ratliff, Long Nays: none Motion carried.