

MINUTES

TAHLEQUAH CITY COUNCIL – REGULAR MEETING

Date/Time of
City Council Meeting: Monday, March 7, 2022, at 5:30 p.m.
Place of Meeting: The meeting was held at 111 Cherokee Ave. Tahlequah, OK
74464 (voting members of the public body were present in
person) and by Videoconference and/or Teleconference.

All voting members of the public body attended the meeting in person, any member of the public, nonvoting elected officials, and/or City staff was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 5:32 p.m.
City Clerk DeAnna Hammons Called the **Roll call as follows:**

Councilors Present:

Councilor Ward I	Bree Long
Councilor Ward II	Keith Baker
Councilor Ward III	Stephen Highers
Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons,
City Administrator Alan Chapman, City Treasurer Marty Hainzinger

Absent: none

Invocation – Aaron Doan – 29 Eleven Church

Flag salute.

Public Notice: A Public Notice of meeting was provided November 15, 2021 at 2:36 p.m. to the Secretary of State of Oklahoma and additional notice was provided February 28, 2022 at 4:37 p.m.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 872 6239 3116 Password 4560651 Access.** Materials presented electronically to Councilors that attend remotely will be made

available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. PUBLIC COMMENTS

Dr. John Uzzo spoke regarding Tahlequah Hospital Authority.
Councilor Stephen Highers gave recognition of Jack Dobbins and his passing.

4. CONSENT AGENDA

Councilor Long made a motion and Councilor Highers seconded to approve the consent agenda as follows:

- a) To approve the minutes of the February 7, 2022 & February 22, 2022 City Council meetings.
- b) To approve the monthly check register for February 2022.
- c) To acknowledge receipt of the January 2022 Financial Statement.
- d) To acknowledge receipt of the February 2022 P Card Statement.
- e) Councilor Baker removed agenda item to be heard in regular session.
- f) To acknowledge receipt of the Report of Sales of surplus items from Purple Wave.
- g) Councilor Baker removed agenda item to be heard in regular session.
- h) Councilor Baker removed agenda item to be heard in regular session.
- i) Councilor Baker removed agenda item to be heard in regular session.
- j) Councilor Baker removed agenda item to be heard in regular session.
- k) To reappoint Councilor Trae Ratliff to the Eastern Oklahoma Development District (EODD) Board of Director’s for a three year term beginning July 1, 2022.
- l) Councilor Long removed agenda item to be heard in regular session.
- m) To accept the resignation from William Jacob Robertson, Patrolman in the Police Department, effective March 8, 2022.

- n) To hire Michael Dew, Full Time Laborer in the Parks and Recreation department at \$27,671.00 effective March 8, 2022.
- o) To hire Raegan Keeling, Dispatcher in the Police Department at \$27,671.00 effective March 8, 2022.

Vote: Ayes: Long, Baker, Highers, Ratliff

Nays: none Motion carried.

5. **ANNOUNCEMENTS, PRESENTATIONS AND REPORTS**

Recognition of Years of Service for **March** Employees:

- **Nick Crittenden – Fire Department – 5 years**
- **Dylan Hammons – Fire Department – 5 years**
 - **Terry Howe – Solid Waste Management – 30 years**

Tahlequah **Employee of the Month, Dickie Neugin, recognized** for March 2022.

Report from Library – Verbal report provided

Report from Chamber of Commerce – Verbal report provided

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce – Verbal and written report provided

Report from the Tahlequah Main Street Association – Verbal and written report provided

REGULAR SESSION

6. Discussion and possible action to approve, approve with modification, or deny on items removed from the **consent** agenda.

Councilor Baker removed consent item (e), (g), (h) , (i), and (j) to be heard in regular session.

- (e) Councilor Ratliff made a motion and Councilor Highers seconded to approve an agreement with General Code for their MapLink program, an interactive zoning map in the amount of \$6,490.00.

Vote: Ayes: Long, Baker, Highers, Ratliff

Nays: none Motion carried.

(g) Councilor Ratliff made a motion and Councilor Highers seconded to **TABLE** the approval of the annual update required and any changes contained therein to the City of Tahlequah Travel Policy.

Vote: Ayes: Long, Baker, Highers, Ratliff

Nays: none Motion carried.

(h) Councilor Ratliff made a motion and Councilor Long seconded to approve the annual update required and any changes contained therein to the City of Tahlequah P-Card Policy.

Vote: Ayes: Baker Nays: Highers Abstained: Ratliff, Long Motion Denied

Councilor Highers made a motion and Councilor Ratliff seconded to **TABLE** the advertising for the budgeted position of a part-time animal control officer until the Regular Council meeting in April 2022.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

12. Mayor Catron combined agenda item number 12 and 13 to be heard at the same time.

13. Councilor Ratliff made a motion and Councilor Highers seconded to approve **Resolution No. 03-07-2022**, a resolution authorizing and consenting to engaging of joint outside legal counsel with the Tahlequah Hospital Authority.

Vote: Ayes: Baker, Highers, Ratliff Nays: none Abstained: Long Motion carried.

14. Councilor Ratliff made a motion and Councilor Highers seconded to approve entering into an engagement letter with Floyd Law Firm, P.C.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried.

15. No mid-month special meeting was scheduled at this time.

16. Councilor Highers made a motion and Councilor Long seconded to adjourn meeting at 7:43 p.m.

Vote: Ayes: Ratliff, Long, Baker, Highers Nays: none Motion carried.