

MINUTES

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of
City Council Meeting: Monday, May 18, 2020
Place of Meeting: The meeting was held by Videoconference and/or
Teleconference. *See* 25 O.S. §307.1(C).

1. **MEETING CONVENED**

Meeting **called to order** by Mayor Catron at 7:01 p.m.

City Clerk DeAnna Hammons Called the **Roll call as follows:**

2. **Roll call.**

Present:

Councilor Ward I	Bree Long
Councilor Ward II	Dower Combs
Councilor Ward III	Stephen Highers
Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons,
Interim City Administrator Alan Chapman, City Treasurer Marty Hainzinger

Absent: none

3. **Public Notice:** A Public Notice of meeting was provided May 11, 2020 at 3:05 p.m.

4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 985 9412 6978 Password: 283771.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. **PUBLIC COMMENTS-** There were no comments from the public provided.

6. Councilor Long made a motion and Councilor Combs seconded to approve the **2020 Cares Act grant** for the Tahlequah Municipal Airport.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried

7. Councilor Long made a motion and Councilor Highers seconded to approve the **2020 FAA Lighting Project grant a/k/a the Tahlequah Municipal Airport Taxiway Lighting and Signs Construction project (AIP 3-40-0093-015-2020 and OAC grant TQH-20-FS), including the Resolution or other documentation related to the same,** for the Tahlequah Municipal Airport.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried

➤ **Mayor Catron moved agenda item #15 to be heard before agenda item #8.**

➤ 15. Councilor Long made a motion and Councilor Combs seconded to engage **Guy Engineering** for the right of way acquisition and project management of **Muskogee Ave.**

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried

8. Councilor Long made a motion and Councilor Ratliff seconded to update the agreement with **Cassell to include cloud-based software.**

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried

9. Councilor Ratliff made a motion and Councilor Combs seconded to temporarily lift the moratorium to **hire Joshua Spears as a T112 Collector** at \$13.30 per hour in the Solid Waste Department.

Vote: Ayes: Ratliff, Long, Combs, Highers, Nays: none Motion carried

10. Councilor Highers made a motion and Councilor Ratliff seconded to temporarily lift the moratorium to **hire Taylor Hawkins as a 999 part-time Collector** at \$8.95 per hour in the Solid Waste Department.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried

11. Councilor Long made a motion and Councilor Ratliff seconded to approve the **2020-2021 School Resource Officer Agreement** between the City of Tahlequah and Tahlequah Public Schools with recommended modifications.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried

12. Councilor Highers made a motion and Councilor Long seconded to approve the **2020-2021 Drug Dog Agreement** between the City of Tahlequah and Tahlequah Public Schools.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried

13. Councilor Ratliff made a motion and Councilor Combs seconded to approve a **Lease Agreement** between the City of Tahlequah and **Charles Poteet** related to the upstairs of 124 North Brookside, Ave. Tahlequah, OK 74464 and waive the security deposit of \$500.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried

14. **NO ACTION** was taken related the **2020-2021 contract with IAFF Local 4099**.

15. Mayor Catron moved agenda item to be heard before agenda item #8.

16. Councilor Long made a **motion** and Councilor Ratliff seconded **to Table** discussion and possible action to approve the **Legal Services Agreement 2020/2021** with City of Tahlequah Prosecuting Attorney **BJ Baker**.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried

17. Councilor Long made a motion and Councilor Highers seconded to **authorize City Treasurer** to open a **general operating** transfer account with Armstrong Bank.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried

18. Presentation and discussion of the proposed City of Tahlequah's **2020/2021 Budget**.

19. Councilor Long made a motion and Councilor Highers seconded to adjourn meeting at 8:00 p.m.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried