

AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of
City Council Meeting: Monday, June 6, 2022 at 5:30 p.m.
Place of Meeting: The meeting will be held at 111 Cherokee Ave. Tahlequah, OK
74464 (voting members of the public body will be present in person)
and by Videoconference and/or Teleconference.

All voting members of the public body will attend the meeting in person, any member of the public, nonvoting elected officials, and/or City staff may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting
Meeting ID: 843 1124 1632
Passcode: 4560651

1. MEETING CONVENED

Meeting called to order

Roll call

Invocation – Pastor Kenyon Savage– Cornerstone Church

Flag Salute

Public Notice: A Public Notice of meeting was provided November 15, 2021 at 2:36 p.m. to the Secretary of State of Oklahoma and additional notice was provided May 27, 2022 at 2:06 p.m.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 843 1124 1632 Password 4560651**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be

any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

4. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the, May 16th 12:00 p.m. and 5:30 pm, 2022 City Council meetings. **(Pg 1-6)**
- b) To acknowledge receipt of the March 2022 Financial Statement. **(Pg 7-109)**
- c) To approve the monthly check register for April 2022. **(Pg 110-118)**
- d) To approve the monthly check register for May 2022. **(Pg 119-124)**
- e) To acknowledge receipt of the April 2022 P-Card Statement. **(Pg 125-128)**
- f) To accept the resignation from Heather Torrento, Parks and Recreation Superintendent in the Parks and Recreation Department, effective June 3, 2022.
- g) To accept the resignation from Shawn Presley, Sergeant in the Police Department, effective May 31, 2022.
- h) To accept the resignation from Lisa Gambrell, Cashier in the Managerial Department, effective May 24, 2022.
- i) To accept the resignation from Darin Briggs, Labor/Operator in the Cemetery Department, effective May 21, 2022.
- j) To hire John Thomas Jackson, Full Time Mechanic in the Street Department at \$33,269.77, effective June 7, 2022.
- k) To hire Brian Speake, Parks and Recreation Superintendent in the Parks and Recreation Department at \$60,000.00, effective June 13, 2022.
- l) To hire Kaili Crawford, PT Laborer (552) in the Parks and Recreation Department at \$9.50 per hour, effective June 7, 2022.
- m) To hire Abbi Force, Destin McKee, Martin Falcon as Lifeguards in the Parks and Recreation Department at \$12.00 per hour.
- n) To appoint Mike Bingham to the Street and Sidewalk Committee replacing Lori Enlow, unexpired term ending November 2022.

5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for June Employees:

- **Matthew Spears-Waste Management- 5 years**
- **Jarvis Stroman-Waste Management-5 years**

- **Casey Barnhart-Parks- 5 years**
- **Darrel Deckard-Maintenance- 20 years**
- Recognition of the City of Tahlequah's **Employee of the Month**, June 2022 presented by Director of Human Resources M'Lynn Pape

Report from Library

Report from Chamber of Commerce

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce

Report from the Tahlequah Main Street Association

REGULAR SESSION

6. Discussion and possible action on items removed from the **consent** agenda.
7. Discussion and possible action to approve, approve with modification, or deny items removed from the **consent** agenda.
8. **Public Hearing:** Discussion related to the adoption of the City of Tahlequah FY 2022-2023 Budget. No votes will be taken. **Mayor Sue Catron. (Pg 129-184)**
9. Discussion and possible action to approve, approve with modification, or deny Special Olympics Oklahoma Cherokee Country-Kent Davis use of City property for 2nd annual BBQ competition which will raise money for Special Olympics, and/or waive any associated fee. **City Administrator Alan Chapman.**
10. Discussion and possible action to approve, approve with modifications, or deny **proposal of PDG LLC d/b/a Planning Design Group** to provide master planning and landscape service related to Phoenix and Anthis-Brennan Parks. **Councilor Trae Ratliff. (Pg 185-186)**
11. Discussion and possible action to approve, approve with modifications, or deny the recommendation from the Planning Commission **to convert Delaware Street from a two-way street to a one-way street between Muskogee Avenue and College Avenue. Planning Director Taylor Tannehill. (Pg 187-190)**
12. Discussion of **Ordinance No. 1338-2022.** An ordinance changing the zoning from R-3 (Multifamily Residential District) to C-1 (Neighborhood Commercial District) for an office use and require platting on a parcel generally located on east side of Mayberry Drive, approximately 350' north of the Mayberry Drive and West 4th street intersection, more particularly described as follows:

A tract of land lying in and being a part of the SW4 of the SW4 of Section 32, Township 17 North, Range 22 East of the Indian Base Meridian, more particularly described as follows, to-wit: Beginning at a point of the east boundary and 375.0 feet north of the southeast corner of said SW4 of the SW4; thence N 0°02'14" W Along the east boundary of said SW4 of the SW4 283.65; thence S 89°55'50" W 251.45 feet; thence in a southwesterly direction on a curve to the right, having a radius of 249.67 feet, the chord being S 19°02'48" W 33.14 feet, an arc distance of 33.16 feet, thence S 22°51'07" W 182.05 feet, thence in a southwesterly direction on a curve to the left, have a radius of 217.73 feet, the chord begin S 11°23'31" W 86.38 feet, an arc distance of 86.96 feet; thence N 89°55'50' E 350.21 feet to the point of beginning, Cherokee County, Oklahoma. **Planning Director Taylor Tannehill. (Pg 191-194)**

13. Discussion of **Ordinance No. 1339-2022**. An ordinance changing the zoning from R-3 (Multifamily Residential District) to C-2 (General Commercial District) for warehousing and require platting, on approximately 8 acres of land generally located 660' north of West 4th Street between Mayberry Drive and Hillcrest Avenue, more particularly described as follows:

A tract of land in the W2 of the SW4 of the SE4 of the SW4 and in the NW4 of the SE4 of the SW4 of Section 32, Township 17 North, Range 22 East of the Indian Base and Meridian, more particularly described as follows, to-wit: Beginning at the southwest corner of said W2 of the SW4 of the SE4 of the SW4; thence N 0°04'34" W, 1322.51 feet to the southwest corner of Stone Meadows Replat, Cherokee County, Oklahoma; thence N 89°57'19E, 292.18 feet to the Northwest Corning of Savannah Park Subdivision, City of Tahlequah, Oklahoma; thence S 0°06' E, 240.00 feet; thence N 89°58' E, 320.00 feet, thence N 0°06' W, 100.00 feet, Thence N 89°58' E, 50.00 feet to a point on the west boundary of the Ridgecrest West Subdivision, City of Tahlequah, Oklahoma; thence S 0°07'49" E, along the boundaries of the Ridgecrest West Subdivision and Pamela Hills Addition, City of Tahlequah, Oklahoma, 520.75 feet to the southeast corner of said NW4 of the SE4 of the SW4, thence S 89°55'45" W 331.47 feet to the northeast corner of said W2 of the SW4 of the SE4 of the SW4; thence S 0°02'04" E, 661.26 feet to the southeast corner of said W2 of the SW4 of the SE4 of the SW4; thence S 89°54'21" W, 330.86 feet to the point of beginning, Cherokee County, Oklahoma.

Less and Except

The W2 of the SW4 of the SE4 of the SW4 of Section 32, Township 17 North, Range 22 East of the Indian Base Meridian, City of Tahlequah, Cherokee County, Oklahoma. **Planning Director Taylor Tannehill. (Pg 198-205)**

14. Discussion of **Ordinance No. 1340-2022**. An ordinance changing the zoning from R-1 (Single Family Residential District) to C-2 (General Commercial District) for a childcare center located at 711 Butler Street, more particularly described as follows:

Lots 6 & 7 Block 1, Butler Subdivision, City of Tahlequah, Cherokee County, Oklahoma. **Planning Director Taylor Tannehill. (Pg 206-214)**

15. Discussion and possible action to adopt, adopt with modification, or deny **Resolution No. 6-6-2022**, a resolution calling for a special election to elect a City Clerk for the unexpired term ending May 4, 2025. **Mayor Sue Catron. (Pg 215)**

16. Discussion of mid-month special meetings.

17. **Adjourn.**