



Sign Permit Application

CITY OF TAHLEQUAH
Building Inspector
111 S Cherokee Ave
Tahlequah, OK 74464
Phone: (918) 456-0651 Ext.2266

All information on this form must be completed or application will be denied.

Date: _____

Sign Address: _____

Property Owner: _____ Phone #: _____

Sign Contractor: _____ Phone #: _____

Contractor Address: _____

City: _____ State: _____ Zip: _____

E-Mail: _____

Contact Name: _____ Total Cost of Sign(s): _____

Type of Sign

1. Ground Sign [] Wall Sign [] Roof Sign []
Portable Sign [] Billboard Sign [] Temporary Sign []
2. On Premise Sign [] Off Premise Sign []
3. Single Face [] Double Face []
4. Internal Lighting [] External Lighting []

Size of Sign

1. What is the total height from ground to top? _____ FT
2. Size of display area: (w) _____ X (h) _____ FT
3. Total display area (all sides): _____ SQ FT

4. Lineal footage of property fronting a street: _____FT

5. Are there any existing signs on the property? Yes No

<u>Type</u>		<u>Number</u>	<u>Display Area</u>
Ground	<input type="checkbox"/>	_____	_____SQFT
Wall	<input type="checkbox"/>	_____	_____SQFT
Roof	<input type="checkbox"/>	_____	_____SQFT
Portable	<input type="checkbox"/>	_____	_____SQFT
Billboard	<input type="checkbox"/>	_____	_____SQFT

If you are installing a billboard sign, the following information must be completed.

1. What is the distance to the nearest existing sign on the same side of the street?

_____FT

2. What is the distance to the nearest existing sign in a perpendicular line on the opposite side of the street? _____FT

3. Is there a public park within 150 feet of proposed sign? Yes No

4. Will the sign be located on a state highway? Yes No

5. Is there a residential park within 150 feet of the proposed sign? Yes No

This application must be completed and returned to the Inspection Department along with a set of construction plans for the proposed sign and a site plan showing the property lines, location of sign to be installed and the distance from the property line.

Applicant's Signature: _____